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BYLAWS OF THE SOCIETY FOR GLOBAL PSYCHOLOGY, APA DIVISION 52

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February 2024  
Society for Global Psychology  
APA Division 52

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61 ARTICLE I: NAME

62

63 The name of this organization shall be the Society for Global Psychology, Division 52 of the  
64 American Psychological Association (APA), hereafter referred to as the Division and the  
65 APA respectively.

66

67 ARTICLE II: MISSION, VISION AND VALUES STATEMENTS

68

69 Section 2.1 Division Mission Statement

70

71 Our mission is to promote globally minded education, exchange, leadership, practice,  
72 research, study, service, and training activities that support conceptual depth, cultural  
73 responsiveness, ecological validity, intellectual rigor, interdisciplinary collaboration, mutual  
74 understanding, personal and professional integrity, self-awareness, and kindness,  
75 compassion, and care for all.

76

77 Section 2.2 Division Vision Statement

78

79 Division 52 seeks to:

80

- 81 • become the primary or secondary professional “home” for current and future  
psychologists engaged in international psychological work;
- 82 • encourage psychologists and students to direct their education, training, research,  
83 practice, leadership, exchange, study, and service activities and aspirations toward  
84 global emphases, populations, and needs;
- 85 • openly explore and engage a globally inclusive and epistemologically diverse  
86 understanding of psychology as a discipline and profession, while respectfully and  
87 credibly appraising established and emerging models, methods, and worldviews from  
88 the Global North, South, East, and West and eschewing the reflexive and superficial  
89 embrace or rejection of any particular paradigm or approach, regardless of origin,  
90 culture, or context;
- 91 • promote a globally inclusive and epistemologically diverse understanding of  
92 psychology within our affiliated organizations and systems as well as the programs,  
93 policies, and practices that we develop, implement, and review;
- 94 • provide timely and relevant resources for personal and professional development that  
95 are aligned with our mission, vision, values, and strategic priorities;
- 96 • create vibrant opportunities for collaboration and networking within psychology and  
97 with interdisciplinary colleagues and students around the world;
- 98 • apply globally informed psychological science and expertise to the global challenges  
99 we collectively face, exemplified by the Sustainable Development Goals of the  
100 United Nations;
- 101 • foster a culture of globally informed citizenry, ethical engagement, and social  
102 responsibility by the field and profession of psychology.

103

104 Section 2.3 Division Values Statement

105

106 Both in the United States and elsewhere, the Division (1) engages current and future  
107 psychologists to think and act globally in their lives and work, (2) promotes ethically

108 responsive and internationally informed education, exchange, leadership, practice,  
109 research, study, service, and training, and (3) fosters application of the essential  
110 knowledge, skills, and values of psychology to the most pressing issues of our day.

111  
112 The Division envisions a psychology where a broad representation of applied, cultural,  
113 disciplinary, empirical, epistemological, theoretical, and global synergies may engage  
114 and enliven current and future psychologists in our ongoing pursuit of the greater good.  
115 We value globally-minded education, exchange, leadership, practice, research, study,  
116 service, and training activities that support intellectual rigor, personal and professional  
117 integrity, self-awareness, ecological validity, conceptual depth, interdisciplinary  
118 collaboration, mutual understanding, cultural responsiveness, and kindness, compassion,  
119 and care for all, including marginalized and dispossessed individuals and groups as well  
120 as the natural world that sustains us.

121  
122 To facilitate the inculcation of and responsibility to such values, the Division promotes  
123 processes of self-reflection regarding the many formative variables that shape who we are  
124 and may become as students, professionals, citizens, and human beings (e.g., cultural,  
125 economic, educational, environmental, ethnic, gender, national, linguistic, political,  
126 religious and socio-economic).

127  
128 We value activities that disseminate, translate, evaluate, and infuse globally responsive  
129 findings, pedagogies, and applications into credible, impactful actions, policies, and  
130 practices. In doing so, we recognize the needs, contributions, perspectives, and hopes of  
131 the many publics we serve, at home and abroad.

132

### 133 ARTICLE III: MEMBERSHIP

134

#### 135 Section 3.1 Categories of Membership in the Division

136

137 There shall be three categories of membership in the Division: Member, Professional  
138 Affiliate, and Student Affiliate. Individuals become members of the Division after  
139 stating their interest in international psychology and payment of the Division dues, except  
140 for the class of Fellows, to which one must also be elected.

141

#### 142 Section 3.2: Definition of Member

143

144 The three subtypes include: Full Members, Fellows, and Life Status Members.

145

146 3.2.1 Full Members are full or associate members of the APA interested in international  
147 psychology, who pay Member dues and who are entitled to the following rights  
148 and privileges:

- 149 a. To attend and to participate in the meetings of the Division
- 150 b. To receive Division publications, including the Division journal and  
151 newsletter
- 152 c. To hold elected office
- 153 d. To Chair and to serve on Committees of the Division
- 154 e. To participate in Division listservs and other communication channels
- 155 f. To submit nominations for Division elections

- 156 g. To have a vote in Division elections and on bylaws amendments.  
157
- 158 3.2.2 Fellows are APA members nominated by the Division and elected by the APA  
159 Council of Representatives for Fellow status. Fellows of the Division pay  
160 Member dues and shall be entitled to the same rights and privileges as Full  
161 members.
- 162 a. Nomination to Fellow Status
- 163 i. Nominations to APA shall be made by the Fellows Committee of the  
164 Division and conducted in accordance with extant Bylaws and Association  
165 Rules of the APA.
- 166 ii. To be nominated for the status of Fellow an individual shall:
- 167 a) Be a Member of APA
- 168 b) Have been a member of the Division for at least one year
- 169 c) Have made outstanding international contributions to psychology in  
170 practice, research, teaching, or in disseminating or promoting  
171 international perspectives in psychology, and have demonstrable  
172 impact on the field
- 173 d) For initial Fellow, the nominee shall be endorsed by three APA  
174 Fellows, including at least two Fellows within the Division.  
175 Procedures for nominees who are already Fellows in another APA  
176 Division are specified in the Division 52 Handbook.
- 177 b. Election as Fellow of the Division:
- 178 i. Members of the Division who are not Fellows of APA may be submitted  
179 to the APA by the Division Board of Directors upon recommendation of  
180 the Division Fellows Committee. The election of such persons as Fellows  
181 by the Council of Representatives of the APA shall also constitute election  
182 as Fellows of the Division.
- 183 ii. Members of the Division who are Fellows of APA but not Fellows of the  
184 Division may become Fellows upon recommendation of the Fellows  
185 Committee and election by the Division Board of Directors.
- 186 3.2.3 Life Status members are defined as APA Life Status members who are also  
187 Division members.
- 188 a. Life Status members do not pay dues, and are entitled to the same rights and  
189 privileges as Full Members except for receipt of the Division journal, as noted  
190 in the APA Association Rules for division membership status of APA Life  
191 Status members.
- 192 b. Life Status members may choose to receive the Division Journal upon  
193 payment of a subscription fee.  
194

### 195 Section 3.3 Definition of Professional Affiliates

196

- 197 3.3.1 Professional Affiliates include individuals who are International Affiliates of the  
198 APA, or who are psychologists from outside the USA or Canada, who are  
199 members of their national psychology association and/or are registered or certified  
200 as psychologists in their country of work or activity; psychologists in the USA  
201 who are not APA members; and, non-psychologists who share a commitment to  
202 the Mission, Vision and Values of the Division and are engaged in professional  
203 activities in areas allied with psychology.

204 3.3.2. Professional Affiliates pay Affiliate dues and shall be entitled to the same rights  
205 and privileges as Full Members, except the right to hold elected office as a Division  
206 Board member.

207

#### 208 Section 3.4 Definition of Student Affiliates

209

210 3.4.1. To qualify as a Student Affiliate of the Division, an individual shall be enrolled in  
211 a program or school of recognized standing in psychology.

212

213 3.4.2. Student Affiliates shall be entitled to the same rights and privileges as Full  
214 Members, except they will receive the electronic version of the Division journal, and they  
215 may hold office only as Student Board Member.

216

### 217 ARTICLE IV: GOVERNANCE OF THE DIVISION

218

#### 219 Section 4.1: Board of Directors

220

221 4.1.1. There shall be a Board of Directors of the Division that includes the elected  
222 positions of the Division as voting members (e.g. President-Elect, President, Past-  
223 President, Secretary, Treasurer, Vice President for Engagement, Vice President  
224 for Initiatives, Vice President for Publications and Communication, Council  
225 Representative(s), Early Career Psychologist Board Representative, Student  
226 Board Representative), and in non-voting, ex officio status, Chairs of Special  
227 Interest Groups and Task Forces, Chairs of Standing, Regular and Ad Hoc  
228 Committees, Editors of Division publications, Parliamentarian, Social Media  
229 Editor, Web Editor, Journal Editor, appointed functionaries and other appointed  
230 positions. The Voting Board comprises the elected officers and representatives  
231 who vote. The Extended Board comprises the voting members and non-voting ex  
232 officio members.

233

234 4.1.2. The duties of the Board of Directors shall include:

235

236 a. Exercising general supervision over the affairs of the Division, and the  
237 transaction of the necessary business of the Division provided that the actions of  
238 the Board of Directors shall be consistent with these Bylaws. The Board of  
239 Directors shall act consistently with the membership's recorded vote of the  
240 membership and report on its actions to the members at the annual meeting.

241

242 b. Ratifying appointments for Division publication and communication editors,  
243 Standing Committee chairs, and chairs of Task Forces or ad hoc committees or  
244 groups.

243

244 c. Ratifying selections of Division Award recipients.

245

246 d. Ratifying the choice of location and time for the Midwinter Meeting

247

248 e. Approving the Division's annual budget.

249

250 4.1.3. The Board of Directors shall meet at quarterly each year, typically in person at a  
251 first Quarter mid-winter Board meeting and in conjunction with the annual Third  
252 quarter summer meetings of APA, and via electronic means in the Second and  
253 Fourth quarters. The . Additional meetings may be called by the President may  
254 call additional meetings with the concurrence of a majority of the Division Board

252 of Directors voting members. Details of the meetings are further described in the  
253 Division 52 Handbook.

254

255 4.1.4. Board of Directors meetings shall be open to all members of the Division except  
256 at such times as the President or a majority of voting members of the Board of  
257 Directors may declare an executive session, which is limited to voting Board  
258 members only. Any member of the Division may request that an item be placed  
259 on the agenda before the meeting and before the President approves the agenda in  
260 advance of the meeting.

261

262 4.1.5. The President or their designate shall preside over the meetings of the Board of  
263 Directors, and the Secretary shall act as Recording Secretary. Quorum shall be  
264 established as half plus one of the voting members of the Board of Directors,  
265 assuming due notice of the meeting to all elected members. Each elected member  
266 shall have one vote, and no elected member may vote by proxy. All decisions of  
267 the Board of Directors shall require assent by a majority of those voting, except as  
268 otherwise noted in these Bylaws.

269

#### 270 Section 4.2 Executive Committee

271

272 4.2.1. The Executive Committee consists of the President, Past-President, President-  
273 Elect, Secretary, and Treasurer. The purview of the Executive Committee is to  
274 conduct affairs of the Division between meetings of the Board of Directors.

275

276 4.2.2. The duties of the Executive Committee shall be:

277

278 a. To supervise the affairs of the Division between meetings of the Board of  
279 Directors, managing those affairs within policies set by the Board and  
implementing actions directed by the Board;

280

281 b. To review matters on the meeting agenda of the Board of Directors and to  
make recommendations about these matters to the Board;

282

283 c. To negotiate the terms of any contract entered into by and between the  
284 Division and any external organization hired to provide administrative or  
285 publishing services to the Division within policies set by the Board and to  
supervise and evaluate the performances of such organizations;

286

287 4.2.3. The Executive Committee shall provide a report to the Board of Directors at each  
288 Board of Directors meeting. The Board of Directors shall provide a report of its  
289 activities to the membership at the membership's annual meeting.

290

#### 291 Section 4.3: Elected Positions

292

293 4.3.1. The elected positions of the Division shall be: President-Elect (elected to serve a  
294 3-year term, one year in each of the Presidential positions), President, Past  
295 President, Secretary, Treasurer (these five comprising the Executive Committee);  
296 Vice President for Engagement, Vice President for Communication, Vice  
297 President for Initiatives, Student Representative to the Board, Early Career  
298 Psychologist Representative to the Board, and Representative(s) to the APA  
299 Council of Representatives.

300

301 4.3.2. Except where noted otherwise in these Bylaws, all elected positions are filled by  
302 persons elected by the Division membership. Terms of office commence January  
303 1.

304

305 4.3.3. President

306 a. The President shall be the Member who has just completed their term as  
307 President-Elect.

308 b. The term of office of the President shall be one year.

309 c. The duties of the President are as follows:

310 i. To preside at meetings of the Board of Directors Executive Committee, and  
311 all other usual duties of a presiding officer;

312 ii. To appoint chairs for Division committees as needed;

313 iii. To participate as a member of the Nominations and Elections Committee and  
314 the Awards Subcommittee for Distinguished Contributions to International  
315 Psychology Award

316 iv. To fulfill other duties as specified in the Division Handbook.

317

318 4.3.4. President-Elect

319 a. The President-elect is elected by Division Members

320 b. The term of office shall be one year. In the event that the President shall not  
321 serve their full term for any reason, the President-Elect shall succeed to the  
322 unexpired remainder thereof and continue to serve through their own term.

323 c. The duties of the President-elect are as follows:

324 i. To participate as a member of the Nominations and Elections Committee,  
325 and the Subcommittee for Distinguished Contributions to International  
326 Psychology Award.

327 ii. To fulfill other duties as specified in the Division Handbook.

328

329 4.3.5. Past President

330 a. The President of the Division shall become Past President at the conclusion of  
331 their term as President.

332 b. The term of the office of Past President shall be one year. If, for any reason,  
333 the Past President shall not serve their full term of office, the office shall  
334 remain vacant through the balance of the year in which the vacancy occurs,  
335 and the duties of the Past President will be shared among the President and  
336 President-elect.

337 c. The duties of the Past President are as follows:

338 i. To chair the Committee on Nominations and Elections;

339 ii. To chair the Awards Subcommittee on Distinguished Contributions to  
340 International Psychology Award;

341 iii. To fulfill other duties as specified in the Division Handbook.

342

343 4.3.6. Secretary

344 a. The Secretary shall be elected for a term of three (3) years.

345 b. The duties of the Secretary are as follows:



- 346 i. To maintain a comprehensive, accurate and accessible record of all official
- 347 Division proceedings, rosters, records, timelines and materials and to ensure
- 348 appropriate processes of documentation, review and approval;
- 349 ii. To update the Division Handbook to assure that Division decisions and rules
- 350 of procedure are appropriately recorded and maintained in the Handbook;
- 351 iii. To maintain coordination between the Division and the Central Office of
- 352 APA;
- 353 iv. To issue a call for items and coordinate the production of Board and Member
- 354 meeting agendas and agenda books.
- 355 v. Further tasks and duties are specified in the Division Handbook.
- 356

357 4.3.7. Treasurer

- 358 a. The Treasurer shall be elected for a term of three (3) years.
- 359 b. The duties of the Treasurer are:
  - 360 i. To Chair and regularly convene the Finance Committee;
  - 361 ii. To keep accounts that categorize and track all Division income and
  - 362 expenses, to reconcile these accounts with reports from APA finance, and to
  - 363 disburse funds as specified within the approved budget;
  - 364 iii. To prepare the annual budget in consultation with the President and the
  - 365 Board of Directors.
- 366

367 4.3.8. Vice President for Communication

- 368 a. The Vice President for Communication shall be elected for a term of three (3)
- 369 years.
- 370 b. The duties of the Vice President for Communication are:
  - 371 i. To facilitate and support all communication and publication activities of the
  - 372 Division;
  - 373 ii. To Chair the Publications and Communications Committee;
  - 374 iii. To represent the actions and concerns within the scope of the committees
  - 375 and other groups and activities within their grouping
  - 376 iv. To serve on any committees constituted to determine editors for Division
  - 377 publications or constituted to negotiate publication agreements for Division
  - 378 publications.
- 379

380 4.3.9. Vice President for Engagement

- 381 a. The Vice President for Engagement shall be elected for a term of three (3) years.
- 382 b. The duties of the Vice President for Engagement are:
  - 383 i. to facilitate and support Division activities and standing committees focused
  - 384 on membership recruitment and retention, engagement, outreach, liaison
  - 385 activities, and student and ECP activities;
  - 386 ii. To represent the actions and concerns within the scope of the committees
  - 387 and other groups and activities within their grouping
- 388

389 4.3.10. Vice President for Initiatives

- 390 a. The Vice President for Initiatives shall be elected for a term of three (3) years.
- 391 b. The duties of the Vice President for Initiatives are:
  - 392 i. To facilitate and support activities, collaborations, partnerships, programs,
  - 393 and projects that are designed to further the mission, vision, and values of the

- 394 Division, within the Division, within APA, and external to APA;  
395 ii. To represent the actions and concerns within the scope of the committees  
396 and other groups and activities within their grouping  
397
- 398 4.3.11. Early Career Psychologist (ECP) Representative to the Board of Directors  
399 a. The ECP Representative to the Board of Directors is elected for a three-year  
400 term and is a voting member of the Board.  
401 b. Duties of the Chair of the ECP Committee include:  
402 i. Serve as chair of the ECP Committee;  
403 ii. Actively participate as a voting member on the Board of Directors;  
404 iii. Regularly communicate and collaborate with the Vice President for  
405 Engagement;  
406 iv. Coordinate Division ECP communications, outreach, and engagement with  
407 ECPs and associated Division committees and positions;  
408 v. Serve as ECP Member of the Nominations and Elections Committee;  
409 vi. Report the activities of the ECP committee for the Division newsletter and to  
410 the annual and midwinter meetings of the Division Board of Directors.  
411 v. Appoint a chair for the ECP Distinguished Contributions to Psychology  
412 Award committee  
413
- 414 4.3.12. Student Representative to the Board of Directors  
415 a. The Student Representative to the Board of Directors is elected for a two-year  
416 term and is a voting member of the Board.  
417 b. Duties of the Student Representative to the Board include:  
418 i. Serve as Chair of the Student Committee;  
419 ii. Actively participate as a voting member on the Board of Directors;  
420 iii. Regularly communicate and collaborate with the Vice President for  
421 Engagement;  
422 iv. Coordinate Division student communications, outreach, and engagement  
423 with students and associated Division committees and positions;  
424 v. Serve as student member of the Division Nominations and Elections  
425 Committee;  
426 vi. Report activities of the Student Committee for the Division newsletter and to  
427 the annual and midwinter meetings of the Division Board of Directors.  
428
- 429 4.3.13. Council Representative  
430 a. The Division shall elect Representative(s) to the APA Council necessary to  
431 fill vacancies created by ending terms of current Representatives and/or  
432 vacancies created by changes on the APA Apportionment Ballot.  
433 Representatives to Council must be Members, Fellows or Life Status  
434 Members of the Division and are elected to serve a three-year term.  
435 b. Duties of the Council Representative include:  
436 i. Duties of APA Council Representatives as specified in the APA  
437 Bylaws and Procedures;  
438 ii. Regular consultation with the President and Board of Directors  
439 regarding Council deliberations or pending votes of relevance to the  
440 mission, vision, values, and/or strategic priorities of the Division;

- 441                   iii.     Regular consultation with the President and Board of Directors  
442                   regarding matters of relevance to the mission, vision, values, and/or  
443                   strategic priorities of the Division that could be brought before Council  
444                   on behalf of the Division.

445  
446     Section 4.4. Elections, Succession, Replacement and Removal of Elected Positions  
447

448     4.4.1. Elected individuals shall assume their positions on January 1 of the calendar year  
449           after their election and maintain them until their successors are seated. During the  
450           period between their election and the assumption of office, elected individuals  
451           shall be given the title of [Position name]-designate and shall be invited to  
452           Division Board meetings as ex-officio, non-voting, members of extended board.  
453

454     4.4.2. In the case of death, incapacity, resignation or other cause of vacancy in the offices  
455           of President-Elect, Secretary, Treasurer, Vice-President, ECP Representative,  
456           Student Representative, or Council Representative, the vacant office shall be  
457           awarded to the candidate for the position who was, at the time of the most recent  
458           past election, the runner-up for the office in question. If the runner-up declines to  
459           serve, or is for any other reason, unavailable, the President shall, subject to  
460           ratification by the Board of Directors, appoint a successor to serve until the next  
461           election for that position. In the case of death, incapacity, resignation or other cause  
462           of vacancy in the offices of President, the individual in the Elect position will  
463           assume that office and remain in that position until the end of their term as President.  
464           In the case of death, incapacity or other cause of vacancy in the offices of Past-  
465           President, the position shall remain vacant until the next term cycle when the current  
466           President will become Past President.  
467

468     4.4.3. Any elected individual may be removed from office before the expiration of their  
469           term by a two-thirds (2/3) majority vote of the voting members of the Board of  
470           Directors if it is determined that the elected individual is not serving the best  
471           interests of the Division. Any discussion about removing an elected individual shall  
472           be confidential and shall take place in a closed executive session only voting board  
473           members are present.  
474

475     Section 4.5 Dual Roles and Conflict of Interest  
476

477     An elected member may run for another office in the Division only during the last year of  
478     their term of office or when the elected member has retired from the position. The  
479     Division's Conflict of Interest policy is specified in the Handbook.  
480

481     Section 4.6 Appointed Positions – Editors and Functionaries  
482

483     The Division shall appoint editors for its print and electronic publications and  
484     communications channels; chairs for its Standing Committees, Regular Committees, Ad  
485     Hoc Committees, and Special Interest Groups, and other such functionaries as required  
486     for the operation and programs of the Division.  
487

488     4.6.1. Editors

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- a. Newsletter Editor
    - i. The Newsletter Editor is a non-voting, ex officio member of the Board of Directors.
    - ii. The appointment of the Newsletter Editor shall be for a renewable three-year period;
    - iii. The appointment of the Newsletter Editor shall be made upon the recommendation of the VP for Publication and Communication to the President and after the approval of the Board of Directors;
    - iv. The duties of the Newsletter Editor are outlined in the Division Handbook and include the usual duties of a newsletter editor.
  
  - b. Journal Editor
    - i. The Journal Editor is a non-voting, ex officio member of the Board of Directors.
    - ii. The Journal Editor of the Division's journal, International Perspectives in Psychology, will be selected by individuals recommended by the VP for Publications and Communication, appointed by the President and ratified by Division Board of Directors, working in collaboration with the publisher with which the Division has a contract.
    - iii. The Journal Editor's term, normally three years, will also be determined in conjunction with the publisher and Division Board of Directors;
    - iv. The Journal Editor's responsibilities are those usually associated with the preparation and publication of a scholarly journal. The Journal Editor's responsibilities to the Division are outlined in the Division Handbook
  
  - c. Web Editor
    - i. The Web Editor is a non-voting, ex officio member of the Board of Directors, appointed by the President for a 3-year renewable term;
    - ii. The duties of the Web Editor are outlined in the Division Handbook.
  
  - d. Social Media Editor
    - i. The Social Media Editor is a non-voting, ex officio member of the Board of Directors, appointed by the President for a renewable three-year term;
    - ii. The duties of the Social Media Editor are outlined in the Division Handbook
- 4.6.2 Other publications: as appropriate, the Division may appoint editors for other Division sponsored publications or publication series.
- 4.6.3 Functionaries
- a. Parliamentarian
    - i. The Parliamentarian is appointed by the President for a 1-year term that may be renewed by successive Presidents to a maximum of 5 successive terms.
    - ii. The duties of the Parliamentarian are outlined in the Division Handbook.
  
  - b. Archivist

- 536 i. The Archivist is appointed by the President for a 1-year term that may be  
537 renewed by successive Presidents for a maximum of 5 successive terms.  
538 The duties of the Archivist are outlined in the Division 52 Handbook.
- 539 c. Federal Advocacy Coordinator
- 540 i. The Federal Advocacy Coordinator is appointed for a 1-year term that  
541 may be renewed by successive Presidents for a maximum of 5 successive  
542 terms.
- 543 ii. The duties of the Federal Advisory Coordinator are outlined in the  
544 Division 52 Handbook.
- 545 d. Division Representative to IPsyNet
- 546 i. The Division representative to IPsyNet is appointed for a 3-year  
547 renewable term.
- 548 ii. The duties of the Division representative to IPsyNet are specified in the  
549 IPsyNet charter and are outlined in the Division Handbook.
- 550

## 551 ARTICLE V: COMMITTEES of the DIVISION

552

### 553 Section 5.1: Types of Committees

554

555 The Committees of the Division shall consist of such Standing Committees as are provided  
556 by these Bylaws and such Committees, ad hoc Committees, and Interest Groups as shall be  
557 established by the President with the concurrence of the Board of Directors or by the Board  
558 of Directors.

559

### 560 Section 5.2: Committee Meetings

561

562 All Committee meetings shall be open to all members. In the conduct of Committee  
563 business, the Chair of the Committee shall cast a vote only in the case of ties.

564

### 565 Section 5.3 Committee Chair Appointments

566

567 5.3.1 Except as otherwise provided in these Bylaws, the Chair of a Standing Committee  
568 of the Division shall be appointed by the President and ratified by the Board of  
569 Directors. The term of service for Standing Committee chairs is three years.  
570 Committee members are appointed by the President on recommendations of the  
571 Committee Chair or Board of Directors. The Chair and members of Committees  
572 shall serve until their successors are appointed and qualified. In the case of a  
573 vacancy on a Committee, such a vacancy shall be filled by the President, in  
574 consultation with the Committee Chair.

575

576 5.3.2. Except as otherwise provided in these Bylaws, the President-elect, as soon as  
577 possible following the assumption of office, shall renew or appoint a Chair-  
578 designate for those positions with upcoming vacancies. Chair-designates shall  
579 serve as members of their respective Committees during their year as Chair-  
580 designates. Such persons shall become Chairs in the subsequent year.

581

### 582 Section 5.4: Standing Committees

583

584 The Standing Committees of the Division shall be:

585

586 5.4.1 Awards Committee

- 587 a. The President shall appoint the chair of the Awards committee on  
588 ratification of the Board of Directors for a renewable three-year term.
- 589 b. The Chair may appoint or confirm chairs for each award offered by the  
590 Division, with the exception of the Awards for Distinguished Contributions  
591 to International Psychology, whose Chair is the Past-President, the ECP  
592 Awards for Distinguished Contributions to International Psychology, whose  
593 chair is appointed by the ECP Representative to the Board, the Student  
594 Research Award, whose chair is appointed by the Student Committee Chair,  
595 and the Ursula Gielen Book Award, whose chair is appointed externally to  
596 the Division.
- 597 c. The Chair of the Distinguished Contributions to International Psychology  
598 Award subcommittee is the Past President. The committee for this award  
599 consists of the Past President, President, President-Elect, and the two  
600 previous past presidents before the current Past President if they are willing  
601 and able to serve in this role.
- 602 d. Details of the other award subcommittee chair appointments and award  
603 procedures are outlined in the Division Handbook.

604

605 5.4.2 Committee on Nominations and Elections

- 606 a. The Chair of the Nominations and Elections Committee shall be the Past  
607 President. Members shall include the President, President-Elect, and other  
608 members as designated by the President.
- 609 b. No Nominations and Elections Committee member shall stand for Division  
610 election while on the committee.
- 611 c. The purview of the Nominations and Elections Committee is to:  
612 i Develop slates of candidates for division elections and coordinate with  
613 APA in the conduct of those elections;  
614 ii Develop recommendations and nominations to the slates of other APA  
615 governance groups to infuse an international perspective throughout  
616 APA.  
617 iii The tasks of the Nominations and Elections Committee are specified in  
618 the Division Handbook.

619

620 5.4.3 Convention Planning Committees

- 621 a. The Convention Planning Committee includes two co-chairs appointed by  
622 the President-Elect during the first half of their term to serve as Co-Chair  
623 designees through convention of that year, and then as Convention Co-Chairs  
624 for convention of the next year.
- 625 b. The Program Committee shall  
626 i Prepare the program of the annual meeting in coordination with the  
627 Convention Committee of the APA and the President of the Division.  
628 This includes issuing calls for abstracts for the APA convention  
629 program, managing the review process and selection process, and  
630 disseminating information about the program to Division members.

- 631 ii Develop and issue calls for content for division programs held in
- 632 addition to the APA convention program.
- 633 iii Schedule Division meetings during the period of the APA convention.
- 634 iv Schedule Division social events during the APA convention.
- 635 v Manage volunteers for Division events during convention
- 636 vi Develop and present a budget for Division events during convention
- 637

638 5.4.4. ECP Committee

- 639 a. The ECP Representative to the Board of Directors is ex officio the Chair of
- 640 the ECP Committee.
- 641 b. The purview of the ECP Committee is to
- 642 i Provide resources relevant to ECPs to enhance their international
- 643 perspectives and opportunities;
- 644 ii Foster a home base for ECPs within the division;
- 645 iii Provide opportunities to connect with other division members;
- 646 iv Facilitate ECP leadership and engagement in the division and in APA;
- 647 v Enhance the visibility of ECPs in the division.
- 648 c. Tasks of the ECP Committee are specified in the Division Handbook.
- 649

650 5.4.5. Fellows Committee

- 651 a. The members of the Fellows committee shall be three Fellows of the
- 652 Division.
- 653 b. For planning purposes, the term for the Fellows Committee chair shall
- 654 commence August 31 rather than January 1 of each calendar year.
- 655 c. Duties of the Fellows Committee are further specified in the Division
- 656 Handbook.
- 657

658 5.4.6 Finance Committee

- 659 a. The elected Division Treasurer is ex officio the Chair of the Finance
- 660 Committee.
- 661 b. Members shall be the President, Past President, and President-Elect.
- 662 c. The Finance Committee assists in the preparation of the annual budget and
- 663 reviews and updates financial policies and procedures for the division.
- 664 d. Duties of the Finance Committee are specified in the Division 52 Handbook.
- 665

666 5.4.7 International Committee for Women

- 667 a. The purview of the International Women's Committee is to develop
- 668 information, resources or initiatives to further the role of women as
- 669 international psychologists or to further the role of women internationally
- 670 b. The International Committee for Women will identify substantive issues
- 671 affecting the welfare of women globally and will recommend action to the
- 672 Division.
- 673 c. Tasks of the International Committee for Women are specified in the
- 674 Division Handbook
- 675

676 5.4.8 Membership Committee.

- 677 a. The purpose of the membership committee is to promote membership in the
- 678 Division.

- 679 b. Duties of the committee are outlined in the Division 52 Handbook.
- 680 c. Representatives from the Student, Early Career Professional, and
- 681 Communication and Publications Committees are encouraged to serve on the
- 682 Membership Committee.

683

#### 684 5.4.9 Publications and Communications Committee

- 685 a. The Vice President for Publications and Communication is ex officio Chair
- 686 of the Publication & Communications Committee.
- 687 b. The Committee provides oversight and direction for all publication and
- 688 communication outlets of the Division.
- 689 c. The committee members shall at least include the Editor of the Division
- 690 journal, the Editor of the Division newsletter, the Web Editor, and the Social
- 691 Media Editor.
- 692 d. Tasks of the Publication and Communications Committee are outlined in the
- 693 Division Handbook.

694

#### 695 5.4.10 Student Committee

- 696 a. The Student Representative to the Board of Directors is ex officio Chair of
- 697 the Student Committee.
- 698 b. The purview of the Student Committee is to:
- 699 i. Enhance contact and communication between students and division
- 700 membership;
- 701 ii. Enhance student engagement and leadership in the division;
- 702 iii. Promote the international and professional development of
- 703 psychologists-in-training;
- 704 c. Tasks of the Student Committee are specified in the Division Handbook.

705

### 706 Section 5.5: Other Committees and Interest Groups

707

708 Other Committees such as those related to specific Division activities and projects,  
709 Interest Groups, and Ad Hoc groups are defined in the Division Handbook.

710

### 711 Section 5.6: Ad Hoc Committees and Groups

712

713 5.6.1. The Board of Directors is empowered to authorize the formation of committees,  
714 interest groups and ad hoc committees to accomplish the goals of the Division.

715

716 5.6.2. Each group shall have a specific charge for a specified period of time and shall be  
717 subject to annual review by the Board of Directors.

718

719 5.6.3. The chair of each committee, interest group, or ad hoc committee shall be presented  
720 by the President for approval by the Board of Directors.

721

722 5.6.4. Unless reviewed and approved for an additional period of time by the Board of  
723 Directors, committees, interest groups and ad hoc committees shall terminate at  
724 the close of the year in which they were established.

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## 726 ARTICLE VI: NOMINATIONS AND ELECTIONS



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## Section 6.1: Nominations

- 6.1.1. The Committee on Nominations and Elections shall be responsible for implementing the policies required for the nomination and election of Division elected positions and Representatives to Council.
- 6.1.2. All aspects of nomination and election will be done in accordance with the provisions of the APA Bylaws, and shall be completed by the dates specified by APA.
- 6.1.3. A nominating ballot shall be distributed by the appropriate deadline of the year prior to the calendar year requiring the election of Division officers.
- a. All Division members are eligible to nominate people for Division offices. The procedures for this nomination are specified in the Division Handbook.
  - b. The Committee shall tally nominations. Ordinarily two persons shall be nominated for each office at the discretion of the Committee on Nominations and Elections.

## Section 6.2: Election Procedures

The elected officials of the Division shall be elected by a vote of Division members. Ballots shall be distributed for an election period of at least one month.

# ARTICLE VII: AWARDS

## Section 7.1: Purpose of Awards

The Division shall bestow honorifics and other forms of recognition for activities and achievements consistent with the Division mission, vision, and values statements.

## Section 7.2: Purpose of Standing Awards Committee

The Standing Committee on Awards shall be constituted to develop, publicize, and gather nominations for Division awards, and submit recommended recipients for ratification by the Board of Directors.

## Section 7.3: Presidential Citations

The President may develop and bestow Division citations for activities and services consistent with the Division mission, vision, and values statements.

# ARTICLE VIII: PUBLICATIONS AND COMMUNICATION

## Section 8.1: Publications

773 The Division shall publish a newsletter, a journal and other such publications as shall be  
774 approved by the Board of Directors. The Division will appoint an editor for each  
775 publication.

776  
777 Section 8.2: Electronic Communications  
778

779 The Division shall host a website and social media outlets as approved by the Board of  
780 Directors. The Division will appoint a Web Editor and an editor for media outlets. The  
781 specifics of web and communication procedures are specified in the Division Handbook.  
782

783 Section 8.3: Additional Publications or Communication Outlets  
784

785 Should the Board of Directors approve the production of additional publications or  
786 communication outlets, the Board of Directors shall also approve the appointment and  
787 terms and conditions of appointment for the Editor or Editors of such additional  
788 publications.  
789

790 ARTICLE IX: MEETINGS  
791

792 Section 9.1: Annual Meeting  
793

794 The Division shall hold an annual scientific and professional meeting at the time and place  
795 of the annual Convention of the APA to present scientific papers and discuss professional  
796 matters in international / global psychology. The Division shall coordinate its program with,  
797 and shall participate in, the APA programs.  
798

799 Section 9.2: Membership Meeting  
800

801 9.2.1 At least one Membership Business Meeting of the Division shall be held in  
802 conjunction with and in the locality of the APA's annual convention.  
803

804 9.2.2 The President may call other scientific, professional, and/or business meetings of the  
805 Division with the concurrence of the Board of Directors.  
806

807 Section 9.3: Board of Directors Meetings  
808

809 The Board of Directors will meet at least quarterly, as specified in sections IV – 4.3 and 4.4.  
810 The President, with agreement of the Executive Committee, may hold additional meetings  
811 of the Board of Directors throughout the year.  
812

813 ARTICLE X: FINANCES  
814

815 Section 10.1: Membership assessment  
816

817 Changes in the assessment of any membership dues or special fees shall be approved by a  
818 two-thirds (2/3) vote of the Board of Directors.  
819

820 Section 10. 2: Budget

821  
822 The Treasurer will present a financial report on year's budget and Division finances to date  
823 at each of the Division Board of Directors' quarterly meetings.  
824

### 825 Section 10.3: Disbursement of Funds of the Division

826

827 10.3.1 Disbursement of funds of the Division shall be made as follows:

- 828 a. The Treasurer shall authorize disbursements.
  - 829 b. The Treasurer, with the concurrence of the President, is authorized to reallocate  
830 unexpended funds from one category of the approved budget to another, provided  
831 that the total expenses for the year are not exceeded.
  - 832 c. Once a budget has been approved, disbursements for items not contained in the  
833 approved budget but for purposes harmonious with the objectives of the Division  
834 may be authorized by a minimum of two-thirds (2/3) vote of the Board of Directors,  
835 provided that the total expenses for the year are not exceeded.
- 836

837 10.3.2 All other requests need to be authorized by the Board of Directors.  
838

### 839 Section 10.4: Contracts

840

841 All contracts and other financial documents, other than checks, necessary to undertake  
842 programs approved by the Board of Directors in accordance with these Bylaws shall be  
843 executed jointly by the President and the Treasurer.  
844

### 845 Section 10.5: Reserves

846

847 10.5.1 The Division shall maintain reserve funds. The amount of this reserve shall be  
848 maintained at a minimum equivalent to the year's operating budget for the Division.  
849

850 10.5.2. The Board shall develop mechanisms to review and approve requests to use reserve  
851 funds for Division activities.  
852

## 853 ARTICLE XI: AMENDMENTS

854

855 There are two methods for sending proposed Bylaws Amendments to the members for a  
856 vote. (1) The Board of Directors proposes an amendment; or (2) At least 3% of the voting  
857 members of the Division propose an amendment. The proposed amendment shall be sent  
858 electronically to each voting member to initiate a procedure of online voting. The voting  
859 period shall be no less than 14 days and no longer than 30 days. An affirmative vote by a  
860 two thirds majority of the votes cast shall be required to ratify the amendment which shall be  
861 effective immediately.