



BYLAWS OF THE SOCIETY FOR GLOBAL PSYCHOLOGY, APA DIVISION 52



July 2021

February 2024

Society for Global Psychology

APA Division 52

TABLE OF CONTENTS

<u>ARTICLE I: NAME</u>	<u><i>Error! Bookmark not defined.</i></u>
<u>ARTICLE II: MISSION, VISION, and VALUES STATEMENTS</u>	<u><i>Error! Bookmark not defined.</i></u>
<u>Section 2.1: Division Mission Statement</u>	<u><i>Error! Bookmark not defined.</i></u>
<u>Section 2.2: Division Vision Statement</u>	<u><i>Error! Bookmark not defined.</i></u>
<u>Section 2.3: Division Values Statement</u>	<u><i>Error! Bookmark not defined.</i></u>
<u>ARTICLE III: MEMBERSHIP</u>	<u><i>Error! Bookmark not defined.</i></u>
<u>Section 3.1: Categories of Membership in the Division</u>	<u><i>Error! Bookmark not defined.</i></u>
<u>Section 3.2: Definition of Member</u>	<u><i>Error! Bookmark not defined.</i></u>
<u>Section 3.3: Definition of Professional Affiliate</u>	<u><i>Error! Bookmark not defined.</i></u>
<u>Section 3.4: Definition of Student Affiliate</u>	<u><i>Error! Bookmark not defined.</i></u>
<u>ARTICLE IV: GOVERNANCE of the DIVISION</u>	<u><i>Error! Bookmark not defined.</i></u>
<u>Section 4.1: Board of Directors</u>	<u><i>Error! Bookmark not defined.</i></u>

27	<u>Section 4.2: Executive Committee</u>	Error! Bookmark not defined.
28	<u>Section 4.3: Elected Positions</u>	Error! Bookmark not defined.
29	<u>Section 4.4: Elections, Succession, Replacement, and Removal of Elected Positions</u>	
30		Error! Bookmark not defined.
31	<u>Section 4.5: Dual Roles and Conflict of Interest</u>	Error! Bookmark not defined.
32	<u>Section 4.6: Appointed Positions – Editors and Functionaries</u>	Error! Bookmark not
33	<u>defined.</u>	
34	<u><i>ARTICLE V: COMMITTEES of the DIVISION</i></u>	<i>Error! Bookmark not defined.</i>
35	<u>Section 5.1: Types of Committees</u>	Error! Bookmark not defined.
36	<u>Section 5.2: Committee Meetings</u>	Error! Bookmark not defined.
37	<u>Section 5.3: Committee Chair Appointments</u>	Error! Bookmark not defined.
38	<u>Section 5.4: Standing Committees.</u>	Error! Bookmark not defined.
39	<u>Section 5.5: Other Committees and Interest Groups</u>	Error! Bookmark not defined.
40	<u>Section 5.6: Ad Hoc Committees and Groups</u>	Error! Bookmark not defined.
41	<u><i>ARTICLE VI: NOMINATIONS and ELECTIONS</i></u>	<i>Error! Bookmark not defined.</i>
42	<u>Section 6.1: Nominations</u>	Error! Bookmark not defined.
43	<u>Section 6.2: Election Procedures</u>	Error! Bookmark not defined.
44	<u><i>ARTICLE VII: AWARDS</i></u>	<i>Error! Bookmark not defined.</i>
45	<u>Section 7.1: Purpose of Awards</u>	Error! Bookmark not defined.
46	<u>Section 7.2: Purpose of Standing Awards Committee</u>	Error! Bookmark not defined.
47	<u>Section 7.3: Presidential Citations</u>	Error! Bookmark not defined.
48	<u><i>ARTICLE VIII: PUBLICATIONS and COMMUNICATON</i></u>	<i>Error! Bookmark not defined.</i>
49	<u>Section 8.1: Publications</u>	Error! Bookmark not defined.
50	<u>Section 8.2: Electronic Communications</u>	Error! Bookmark not defined.
51	<u>Section 8.3: Additional Publications or Communication Outlets</u>	Error! Bookmark not
52	<u>defined.</u>	
53	<u><i>ARTICLE IX: MEETINGS</i></u>	<i>Error! Bookmark not defined.</i>
54	<u>Section 9.1: Annual Meeting</u>	Error! Bookmark not defined.
55	<u>Section 9.2: Membership Meetings</u>	Error! Bookmark not defined.
56	<u>Section 9.3: Board of Directors Meetings</u>	Error! Bookmark not defined.
57	<u><i>ARTICLE X: FINANCES</i></u>	<i>Error! Bookmark not defined.</i>
58	<u>Section 10.1: Membership assessment</u>	Error! Bookmark not defined.
59	<u>Section 10.2: Budget</u>	Error! Bookmark not defined.

60 Section 10.3: Disbursement of Funds of the Division **Error! Bookmark not defined.**

61 Section 10.4: Contracts **Error! Bookmark not defined.**

62 Section 10.5: Reserves **Error! Bookmark not defined.**

63 ARTICLE XI: AMENDMENTS **Error! Bookmark not defined.**

64
65
66
67 ARTICLE I: NAME~~ARTICLE I: NAME AND SCOPE~~

68
69 ~~Section 1.1 Name~~

70
71 The name of this organization shall be the Society for Global~~Division of International~~
72 Psychology, Division 52 of the American Psychological Association (APA), hereafter
73 referred to as the Division and the APA respectively.

74
75 ARTICLE II: MISSION, VISION AND VALUES STATEMENTS

76
77 Section 2.1 Division ~~52~~ Mission Statement

78
79 Our mission is to promote globally minded education, exchange, leadership, practice,
80 research, study, service, and training activities that support conceptual depth, cultural
81 responsivity, ecological validity, intellectual rigor, interdisciplinary collaboration, mutual
82 understanding, personal and professional integrity, self-awareness, and kindness,
83 compassion, and care for all.

84
85 ~~Both at home and abroad, the Division of International Psychology (1) engages current~~
86 ~~and future psychologists who wish to think and act globally in their lives and work, (2)~~
87 ~~promotes ethically responsive and internationally informed education, training, research,~~
88 ~~practice, leadership, exchange, study, and service, and (3) fosters application of the~~
89 ~~essential knowledge, skills, and values of psychology to the most pressing issues of our~~
90 ~~day.~~

91
92 Section 2.2 Division ~~52~~ Vision Statement

93
94 Division 52 seeks to:

- 95 ~~1.~~ 1. become the primary or secondary professional “home” for current and future
96 psychologists engaged to engage in ~~all things~~-international psychological work;
- 97 ~~2.~~ 2. encourage psychologists and students to direct their education, training, research,
98 practice, leadership, exchange, study, and service activities and aspirations toward
99 global~~international~~ emphases, populations, and needs;
- 100 ~~3.~~ 3. openly explore and engage a globally inclusive and epistemologically diverse
101 understanding of psychology as a discipline and profession, while ~~a)~~ respectfully and
102 credibly appraising established and emerging models, methods, and worldviews from
103 the Global North, South, East, and West and ~~b)~~eschewing the reflexive and

104 superficial embrace or rejection of any particular paradigm or approach, regardless of
105 origin, culture, or context;

106 4. promote a globally inclusive and epistemologically diverse understanding of
107 psychology within our affiliated organizations and systems as well as the programs,
108 policies, and practices that we develop, implement, and review;

109 5. provide timely and relevant resources for personal and professional development that
110 are aligned with our mission, vision, values, and strategic priorities;

111 6. create vibrant opportunities for collaboration and networking within psychology and
112 with interdisciplinary colleagues and students around the world;

113 7. apply ~~globally~~internationally informed psychological science and expertise to the
114 global challenges we collectively face, exemplified by the Sustainable Development
115 Goals of the United Nations;

116 8. foster a culture of ~~globally~~ informed citizenry, ethical engagement, and social
117 responsibility by the field and profession of psychology. ~~to address the global issues~~
118 ~~that affect us all.~~

120 Section 2.3 Division ~~52~~-Values Statement

121
122 ~~Both in the United States and elsewhere, the~~ Division (1) engages current and future
123 ~~psychologists to think and act globally in their lives and work, (2) promotes ethically~~
124 ~~responsive and internationally informed education, exchange, leadership, practice,~~
125 ~~research, study, service, and training, and (3) fosters application of the essential~~
126 ~~knowledge, skills, and values~~~~52-envisions a field and profession~~ of psychology ~~to the~~
127 ~~most pressing issues of our day.~~

128
129 ~~The Division envisions a psychology~~ where a broad representation of applied, cultural,
130 ~~disciplinary,~~ empirical, epistemological, theoretical, and ~~global~~~~disciplinary~~ synergies may
131 engage and enliven current and future psychologists in our ongoing pursuit of the greater
132 good. ~~We Both locally and globally, we~~ value ~~globally~~internationally-minded education,
133 ~~exchange, training, research, practice,~~ leadership, ~~practice, research, exchange,~~ study, ~~and~~
134 ~~service, and training~~ activities that support intellectual rigor, personal and professional
135 integrity, self-awareness, ecological validity, conceptual depth, interdisciplinary
136 collaboration, mutual understanding, cultural responsiveness, and kindness, compassion,
137 and care for all, including marginalized and dispossessed individuals and groups as well
138 as the natural world ~~that~~~~which~~ sustains us.

139
140 To facilitate ~~the~~ inculcation of and responsiveness to such values, ~~the~~ Division-~~52~~ promotes
141 processes of self-reflection regarding the many formative variables that shape who we are
142 and may become as students, professionals, citizens, and human beings (e.g., cultural,
143 ~~national, linguistic,~~ economic, educational, environmental, ethnic, gender, ~~national,~~
144 ~~linguistic,~~ political, religious ~~and socio-economic~~).

145
146 ~~)-~~We ~~likewise~~ value activities that disseminate, translate, evaluate, and infuse globally
147 responsive findings, pedagogies, and applications into credible, ~~and~~ impactful actions,
148 policies, and practices. In ~~so~~ doing ~~so~~, we recognize ~~always~~ the needs, contributions,
149 perspectives, and hopes of the many publics we serve, at home and abroad.

150
151 ARTICLE III: MEMBERSHIP

152
153 Section 3.1 Categories of Membership in the Division

154
155 There shall be three categories of membership in the Division: Member, Professional
156 Affiliate, and Student Affiliate. Individuals become members of the Division after
157 stating their interest in international psychology and payment of the Division dues, except
158 for with the exception of the class of Fellows, to which one must also be elected.

159
160 Section 3.2: Definition of Member

161
162 The three subtypes ~~of Member~~ include: Full Members, Fellows, and Life Status
163 Members.

164
165 ~~1.~~—Full Members are full or associate members of the APA ~~interested with an interest~~
166 in international psychology, ~~who pay Member dues and who are-~~

167 3.2.1 a. ~~Full Members shall be~~ entitled to the following rights and privileges:

168 ~~i.~~a. To attend and to participate in the meetings of the Division

169 ~~ii.~~b. To receive Division publications, including the Division journal and
170 newsletter

171 ~~iii.~~c. To hold elected office

172 ~~iv.~~d. To Chair and to serve on Committees of the Division

173 ~~v.~~e. To participate in Division listservs and other communication channels

174 ~~vi.~~f. To submit nominations for Division elections

175 ~~vii.~~g. To have a vote, ~~except~~ in Division elections and on bylaws
176 amendments for Student Chair Elect

177
178 3.2.2- Fellows are APA members ~~who have been~~ nominated by the Division and elected
179 by the APA Council of Representatives for Fellow status. Fellows of the Division
180 pay Member dues and shall be entitled to the same rights and privileges as Full
181 members.

182 a. Nomination to Fellow Status

183 i. Nominations to APANomination shall be made by the Fellows Committee
184 of the Division and conducted in accordance with extant Bylaws and
185 Association Rules of the APA.

186 ii. To be nominated for the status of Fellow an individual shall:

187 a) Be a Member of APA

188 b) Have been a member of the Division for at least one year

189 c) Have made outstanding international contributions to psychology in
190 practice, research, teaching, ~~practice,~~ or in disseminating or promoting
191 international perspectives in psychology, ~~and that~~ have demonstrable
192 impact on the field

193 d) For initial Fellow, the nominee shall be endorsed by three APA
194 Fellows, including at least two Fellows within the Division.

195 Procedures for nominees who are already Fellows in another APA
196 Division are specified in the Division 52 Handbook.

197 b. Election as Fellow of the Division:

- 198 i. ~~Members of the Division who are not Fellows of APA may be~~
199 ~~submitted~~~~nominated~~ to the APA ~~as Fellows~~ by the Division Board of
200 Directors upon recommendation of the Division Fellows Committee. The
201 Chair. Subsequent election of such persons as Fellows by the Council of
202 Representatives of the APA shall also constitute election as Fellows of the
203 Division.
204 ii. Members of the Division who are Fellows of APA but not Fellows of the
205 Division may become Fellows upon recommendation of the ~~be nominated~~
206 ~~by the~~ Fellows Committee ~~Chair~~ and election~~elected as Fellows of the~~
207 Division by the Division Board of Directors.

208 ~~e. Fellows of the Division shall be entitled to the same rights and privileges as~~
209 ~~Full Members.~~

210
211 3.2.3- Life Status members are defined as APA Life Status members who are also
212 Division members.

213 a.- Life Status members do not pay dues, and are entitled to the same rights and
214 privileges as Full Members except for receipt of the Division journal, as noted
215 in the APA Association Rules for division membership status of APA Life
216 Status members.

217 b. Life Status members may choose to receive the Division Journal upon
218 payment of a subscription fee.

219
220 Section 3.3 Definition of Professional Affiliates

221
222 † 3.3.1 Professional Affiliates include individuals who are International Affiliates
223 of the APA, or who are psychologists from outside the USA or Canada, who are
224 members of their national psychology association and/or are registered or certified
225 as psychologists in their country of work or activity; psychologists in the USA
226 who are not APA members; and, non-psychologists who share a commitment to
227 the Mission, Vision and Values of the Division and are engaged in professional
228 activities in areas allied with psychology.

229 3.3.2.

230 2.- Professional Affiliates pay Affiliate dues and shall be entitled to the
231 ~~same following~~ rights and privileges ~~as Full Members, except:~~

232 ~~a. To attend and participate in the right meetings of the Division~~

233 ~~b. To receive Division publications~~

234 ~~c. To participate in Division listservs and other forms of communication~~

235 ~~d. To serve on Committees or Task Forces of the Division~~

236 e. ~~Professional Affiliates shall not be entitled~~ to hold ~~elected~~ Division office as a
237 Division Board member ~~or vote.~~

238
239 Section 3.4 Definition of Student Affiliates

241 3.4.1. —To qualify as a Student Affiliate of the Division, an individual shall be enrolled
242 as a student in a program or school of recognized standing in ~~the area of~~
243 psychology.

245 3.4.2. —Student Affiliates shall be entitled to the ~~same following~~ rights and privileges as
246 Full Members, except they will receive the electronic version of the Division journal, and
247 they may hold office only as Student Board Member.;

- 248 a. ~~To attend and participate in the meetings of the Division;~~
- 249 b. ~~To receive Division publications;~~
- 250 c. ~~To participate in Division listservs and other forms of communication;~~
- 251 d. ~~To serve as Co-Chair of Division committees as long as the other Co-Chair or~~
252 Chair is a Member
- 253 e. ~~To hold office of Student Committee Chair and as voting Student~~
254 Representative to the Division Executive Board
- 255 f. ~~To submit nominations for Student Committee Chair-Elect~~

257 3. ~~Student Affiliates shall be the sole electors of the Student Committee Chair-Elect.~~
258 Student Affiliates shall not hold other elected offices in the Division

260 ARTICLE IV: GOVERNANCE OF THE DIVISION

261 Section 4.1: Board of Directors

262 4.1.1. There shall be a Board of Directors of the Division that includes ~~all~~ the elected
263 positions of the Division as voting members (e.g. ~~President-Elect, President, Past-~~
264 President, Secretary, Treasurer, Vice President for Engagement, Vice President
265 for Initiatives, Vice President for Publications and Communication, Council
266 Representative(s), Early Career Psychologist Board Representative, Student
267 Board Representative), and in non-voting, ex officio status, Chairs of Special
268 Interest Groups and Task Forces, Chairs of Standing, Regular and Ad Hoc
269 Committees, Editors of Division publications, Parliamentarian, Social Media
270 Editor, Web Editor, Journal Editor, Chairs of Special Interest Groups and Task
271 Forces, appointed functionaries and other appointed positions. The Voting Board
272 comprises the elected officers and representatives whowith vote. The Extended
273 Board comprises the voting members and non-voting ex officio members.

- 274 4.1.2. —The duties of the Board of Directors shall include:
- 275 a.1. Exercising general supervision over the affairs of the Division, and the
276 transaction of the necessary business of the Division provided that the actions of
277 the Board of Directors shall be consistent with these Bylaws. The Board of
278 Directors shall act consistently with the membership's recorded vote of the
279 membership and ~~shall~~ report on its actions to the members at the annual meeting.
 - 280 2. Ratifying appointments for Division publication and communication editors,
281 Standing Committee chairs, and chairs of Task Forces or ad hoc committees or
282 groups.
 - 283 3. Ratifying selections of Division Award recipients.

287 4. Ratifying the choice of location and time for the Midwinter Meeting

288 5. Approving the Division's annual budget.

289
290 4.1.3. The Board of Directors shall meet at ~~quarterly~~~~least twice~~ each year, typically in
291 person at a first Quarter ~~the~~ mid-winter Board meeting and in conjunction with the
292 annual Third quarter summer meetings of APA, and via electronic means in the
293 Second and Fourth quarters. ~~The Division 52.~~ Additional meetings may be called
294 by the President may call additional meetings with the concurrence of a majority of
295 the Division voting members of the Board of Directors voting members.; Details of
296 the meetings are further described in the Division 52 Handbook.

297
298 4.1.4. Board of Directors meetings shall be open to all ~~Board~~ members of the Division
299 except at such times as the President or a majority of voting members of the Board
300 of Directors may declare an executive session, which is limited to voting Board
301 members only.; Any member of the Division may ~~attend a board meeting with the~~
302 ~~invitation and approval of the President and any member of the Division may~~
303 request that an item be placed on the agenda before~~prior to~~ the meeting and before
304 the President approves the agenda in advance of the meeting.

305
306 4.1.5. ~~—~~The President or their designate shall preside over the meetings of the Board of
307 Directors, and the Secretary shall act as Recording Secretary. Quorum shall be
308 established as half plus one of A majority of the voting members of the Board of
309 Directors ~~present at the meeting shall constitute a quorum~~, assuming due notice of
310 the meeting to all elected members ~~of the Board of Directors.~~ Each elected member
311 ~~of the Division present~~ shall have one vote, and no elected member ~~of the Division~~
312 may vote by proxy. All decisions of the Board of Directors shall require assent by a
313 majority of those voting, except as otherwise noted in these Bylaws ~~or in the~~
314 Division 52 Handbook.

315
316 Section 4.2 Executive Committee

317
318 4.2.1. The Executive Committee consists of the President, Past-President, President-Elect,
319 Secretary, and Treasurer. The purview of the Executive Committee is to conduct
320 affairs of the Division between meetings of the Board of Directors.

321
322 4.2.2. The duties of the Executive Committee shall be:
323 a. To supervise the affairs of the Division between meetings of the Board of
324 Directors, managing those affairs within policies set by the Board and
325 implementing actions directed by the Board;
326 b. To review matters on the meeting agenda of the Board of Directors and to
327 make recommendations about these matters to the Board;
328 c. To negotiate the terms of any contract entered into by and between the
329 Division and any external organization hired to provide administrative or
330 publishing services to the Division within policies set by the Board and to
331 supervise and evaluate the performances of such organizations;

333 4.2.3. The Executive Committee shall provide a report to the Board of Directors at each
334 Board of Directors meeting. The Board of Directors shall provide a report of its
335 activities to the membership at the membership's annual meeting.
336

337 Section 4.3: Elected Positions
338

339 4.3.1. The elected positions of the Division shall be: President, ~~President-Elect~~ (elect
340 to serve a 3-year term, one year in each of the Presidential positions), ~~President~~,
341 Past President, Secretary, Treasurer (these five comprising the Executive
342 Committee); Vice President for Engagement, Vice President for Communication,
343 Vice President for Initiatives, ~~Secretary, Treasurer, Student~~ Committee Chair
344 (Representative to the Board), Early Career Psychologist Chair (Representative to
345 the Board, ~~Early Career Psychologist Representative to the Board,~~) and
346 Representative(s) to the APA Council of Representatives.
347

348 4.3.2. Except where noted otherwise in these Bylaws, all elected positions are filled by
349 persons elected by the Division ~~52~~-membership. Terms of office commence January
350 1.
351

352 4.3.3. —President

- 353 a. The President shall be the Member who has just completed their/his/her term as
354 President-~~Elect~~.
- 355 b. The term of office of the President shall be one year.
- 356 c. The duties of the President are as follows:
- 357 i. To preside at meetings of the Board of Directors, ~~Presidential Advisory~~
358 Committee, Executive Committee, and ~~Members as chair and shall perform~~
359 all other usual duties of a presiding officer;
- 360 ii. To appoint chairs for Division~~division~~ committees as needed, ~~and to confirm~~
361 Award Subcommittee chairs to serve in their Past President year;
- 362 iii. To participate as a member of the Nominations and Elections Committee and
363 ~~of the Awards~~ Subcommittee for Distinguished Contributions to
364 International Psychology Award~~Committee~~;
- 365 iv. To fulfill other duties as specified in the Division Handbook.
366

367 4.3.4. —President-~~Elect~~

- 368 a. The President-elect is elected by Division Members
- 369 b. The term of office shall be one year. In the event that the President shall not
370 serve their/his/her full term for any reason, the President-~~Elect~~ shall
371 succeed to the unexpired remainder thereof and continue to serve through
372 their/his/her own term.
- 373 c. The duties of the President-elect are as follows:
- 374 i. ~~To co-chair the Strategic Planning Committee along with the Past~~
375 President;
- 376 ii. ~~To~~ To participate as a member of the Presidential Advisory
377 Committee, ~~the~~ Nominations and Elections Committee, and the
378 Subcommittee for Distinguished Contributions to International

Psychology Award. Awards Committee;

~~iii.~~—To fulfill other duties as specified in the Division Handbook.

~~ii.~~

4.3.5. Past President

a. The President of the Division shall become Past President at the conclusion of ~~their/his/her~~ term as President.

b.- The term of the office of Past President shall be one year. If, for any reason, the Past President shall not serve ~~their/his/her~~ full term of office, the office shall remain vacant through the balance of the year in which the vacancy occurs, and the duties of the Past President will be shared among the President and President-elect.

c. The duties of the Past President are as follows:

i. To chair the Committee on Nominations and Elections;

ii. To chair the ~~Committee on~~ Awards Subcommittee on Distinguished Contributions to International Psychology, and appoint Award-~~Sub-Committee Chairs;~~

~~iii.~~—~~To participate as a member of the Presidential Advisory Committee;~~

~~iv.~~—~~To co-chair the Strategic Planning Committee along with the President-Elect;~~

~~v.~~iii. To fulfill other duties as specified in the Division Handbook.

4.3.6. Secretary

a. The Secretary shall be elected for a term of three (3) years.

b. The duties of the Secretary are as follows:

i. To maintain a comprehensive, accurate and accessible record of all official Division proceedings, rosters, records, timelines and materials and to ensure appropriate processes of documentation, review and approval;

ii. To ~~update/maintain~~ the Division Handbook ~~in coordination with the Strategic Planning Committee~~ to assure that Division decisions and rules of procedure are ~~appropriately~~properly recorded and maintained in the Handbook;

iii. To maintain coordination between the Division and the Central Office of APA;

iv. To issue a call for items and coordinate the production of Board and Member meeting agendas and agenda books.

v. Further tasks and duties are specified in the Division Handbook.

4.3.7. Treasurer

a. The Treasurer shall be elected for a term of three (3) years.

b. The duties of the Treasurer are:

i. To Chair and regularly convene the Finance Committee;

ii. To keep accounts that ~~clearly~~-categorize and track all Division income and expenses, to reconcile these accounts with reports from APA finance, and to disburse funds as specified within the approved budget;

iii. To prepare the annual budget in consultation with the President and the Board of Directors.

- 426 4.3 8. Vice President for Communication
- 427 a. The Vice President for Communication shall be elected for a term of three (3)
- 428 years.
- 429 b. —The duties of the Vice President for Communication are:
- 430 i. To facilitate and support all communication and publication activities of the
- 431 Division;
- 432 ii. To Chair the Publications and Communications Committee;
- 433 iii. To ~~represent~~~~participate on the Presidential Advisory Committee,~~
- 434 ~~representing~~ the actions and concerns within the scope of the committees and
- 435 other groups and activities within their ~~grouping~~~~respective areas of purview.~~
- 436 iv. To serve on any committees constituted to determine editors for Division
- 437 publications or constituted to negotiate publication agreements for Division
- 438 publications.
- 439
- 440 4.3.9. Vice President for Engagement
- 441 a. The Vice President for Engagement shall be elected for a term of three (3) years.
- 442 b. The duties of the Vice President for Engagement are:
- 443 i. ~~to~~~~To~~ facilitate and support Division activities and standing committees
- 444 focused on membership recruitment and retention, engagement, outreach,
- 445 liaison activities, and student and ECP activities;
- 446 ii. ~~To represent~~~~To participate on the Presidential Advisory Committee,~~
- 447 ~~representing~~ the actions and concerns within the scope of the committees and
- 448 other groups and activities within their ~~grouping~~~~respective areas of purview.~~
- 449
- 450 4.3.10. Vice President for Initiatives
- 451 a. The Vice President for Initiatives shall be elected for a term of three (3) years.
- 452 b. —The duties of the Vice President for Initiatives are:
- 453 i. To facilitate and support activities, collaborations, partnerships, programs,
- 454 and projects that are designed to further the mission, vision, and values of the
- 455 Division, within the Division, within APA, and external to APA;
- 456 ii. To ~~represent~~~~participate on the Presidential Advisory Committee,~~
- 457 ~~representing~~ the actions and concerns within the scope of the committees and
- 458 other groups and activities within their ~~grouping~~~~respective areas of purview.~~
- 459
- 460 4.3.—11. Early Career Psychologist (ECP) ~~Representative~~~~Representatives~~ to the Board of
- 461 Directors
- 462 a. The ECP Representative to the Board of Directors ~~is elected~~~~shall serve~~ for a
- 463 three-year ~~term~~~~period as Chair Elect of the ECP Committee, Chair of the ECP~~
- 464 ~~Committee, and is Past Chair of the ECP committee. The ECP Committee Chair~~
- 465 ~~Elect is elected by the Division membership. The ECP Committee Chair Elect~~
- 466 ~~and ECP Committee Past Chair shall serve as non-voting ex-officio members of~~
- 467 ~~the Board. The ECP Committee Chair shall serve as~~ a voting member of the
- 468 Board. ~~during their year as Representative to the Board of Directors.~~
- 469 b.- Duties of the Chair of the ECP Committee include:
- 470 i. Serve as chair~~Chair~~ of the ECP Committee;

- 471 ii. ~~Actively participate~~Active participation as a voting member on the Board of
472 Directors;
473 ~~iii. Regularly communicate~~iii.— Regular communication and
474 ~~collaborate~~collaboration with the Vice President for Engagement;
475 ~~iv. Coordinate~~iv.— Coordination of Division ECP communications, outreach,
476 and engagement with ECPs and associated Division committees and
477 ~~positions~~processes;
478 ~~v. Serve as ECP~~v.— Member of the Student Nominations and Elections
479 Committee;
480 ~~vi. Report~~vi.— Reports of the activities of the ECP committee for the Division
481 newsletter and to the annual and midwinter meetings of the Division ~~52~~
482 Board of Directors.
- 483 ~~e.— Duties of the Chair Elect of the ECP Committee include:~~
484 ~~i.— Active involvement with the ECP Committee;~~
485 ~~ii.— Appoint a chair for the ECP Distinguished Contributions to Psychology~~
486 ~~Award committee~~Active involvement with the Division 52 Board of
487 Directors;
488 ~~iii.— Assisting in the coordination of Division ECP communications,~~
489 ~~outreach, and engagement with ECPs and associated Division~~
490 ~~committees and processes.~~
- 491 ~~d.— Duties of the Past Chair of the ECP Committee include:~~
492 ~~i.— Active involvement with the ECP Committee;~~
493 ~~ii.— Active involvement with the Division 52 Board of Directors;~~
494 ~~v. iii.— Chair of ECP Awards Committee.~~
- 495
496 4.3.1240. Student Representative to the Board of Directors
497 a. The Student Representative to the Board of Directors ~~is elected~~shall serve for a
498 ~~two~~three-year ~~term~~period as ~~Chair Elect of the Student Committee, Chair of the~~
499 ~~Student Committee, and is~~Past Chair of the Student committee. ~~The Student~~
500 ~~Committee Chair Elect is the person receiving the highest number of votes cast~~
501 ~~by Division Student Affiliates for this position. The Student Committee Chair~~
502 ~~Elect and Student Committee Past Chair shall serve as non-voting ex officio~~
503 ~~members of the Board of Directors. The Student Committee Chair shall serve as~~
504 a voting member of the Board ~~of Directors during their year as Representative.~~
505 b. Duties of the ~~Chair of the Student~~ Representative to the Board~~Committee~~
506 include:
507 i. Serve as _____ Chair of the Student Committee;
508 ii. ~~Actively participate~~Active participation as a voting member on the Board of
509 Directors;
510 ~~iii. Regularly communicate~~iii.— Regular communication and
511 ~~collaborate~~collaboration with the Vice President for Engagement;
512 ~~iv. Coordinate~~iv.— Coordination of Division student communications, outreach,
513 and engagement with students and associated Division committees and
514 ~~positions~~processes;
515 ~~v. Serve as student member.~~v.— Member of the Division~~Student~~ Nominations
516 and Elections Committee;

517 ~~Report~~~~vi. Reports of the~~ activities of the Student Committee for the Division
518 newsletter and to the annual and midwinter meetings of the Division ~~52~~
519 Board of Directors.

520 ~~e. Duties of the Chair-Elect of the Student Committee include:~~
521 ~~i. Active involvement with the Student Committee;~~
522 ~~ii. Active involvement with the Division 52 Board of Directors;~~
523 ~~iii. Assisting in the coordination of Division student communications,~~
524 ~~outreach, and engagement with students and associated Division~~
525 ~~committees and processes.~~

526 ~~d. Duties of the Past Chair of the Student Committee include:~~
527 ~~i. Active involvement with the Student Committee;~~
528 ~~ii. Active involvement with the Division 52 Board of Directors;~~
529 ~~iii. Chair of Student Awards Committee;~~
530 ~~vi. iv. Chair of Student Nominations and Elections Committee.~~

531
532 4.3.13. 11. Council Representative

533 a. The Division shall elect ~~Representative(s) to the~~~~that number of~~
534 ~~Representatives to~~ APA Council necessary to fill vacancies created by ending
535 terms of current Representatives and/or vacancies created by changes on the
536 APA Apportionment Ballot. Representatives to Council must be Members,
537 Fellows or Life Status Members of the Division and are ~~ordinarily~~ elected to
538 serve a three-year term.

539 b. Duties of the Council Representative include:
540 i. Duties of APA Council Representatives as specified in the APA
541 Bylaws and Procedures;
542 ii. Regular consultation with the President and Board of Directors
543 regarding Council deliberations or pending votes of relevance to the
544 mission, vision, values, and/or strategic priorities of the Division;
545 iii. Regular consultation with the President and Board of Directors
546 regarding matters of relevance to the mission, vision, values, and/or
547 strategic priorities of the Division that could be brought before Council
548 on behalf of the Division.

549
550 Section 4.4. Elections, Succession, Replacement and Removal of Elected Positions
551

552 4.4.1. Elected individuals shall assume their positions on January 1 of the calendar year
553 after their election and ~~shall~~ maintain them until their successors are seated. During
554 the period between their election and the assumption of office, elected individuals
555 shall be given the title of [Position name]-designate and shall be invited to Division
556 Board meetings as ex-officio, non-voting, members of extended board~~the Board of~~
557 Directors.

558
559 4.4.2. In the case of death, incapacity, resignation or other cause of vacancy in the offices
560 of President-~~Elect~~~~elect~~, Secretary, Treasurer, Vice-President, ECP Representative,
561 Student Representative, or Council Representative, the vacant office shall be
562 awarded to the candidate for the position who was, at the time of the most recent

563 past election, the runner-up for the office in question. If the runner-up declines to
564 serve, or is for any other reason, unavailable, the President shall, subject to
565 ratification by the Board of Directors, appoint a successor to serve until the next
566 election for that position. In the case of death, incapacity, resignation or other cause
567 of vacancy in the offices of President, ~~ECP Chair, or Student Chair~~, the individual in
568 the Elect position will assume that office and remain in that position until the end of
569 their term as President ~~or Chair~~. In the case of death, incapacity or other cause of
570 vacancy in the offices of Past-President ~~or Past Chair~~, the position shall remain
571 vacant until the next term cycle when the current President ~~or Chair~~ will become
572 Past President ~~or Past Chair~~.

573
574 4.4.3. Any elected individual may be removed from office before the expiration of
575 ~~their/his/her~~ term by a two-thirds (2/3) majority vote of ~~a quorum of~~ the voting
576 ~~members~~ Board at a meeting of the Board of Directors if it is determined that the
577 ~~election individual is not serving the~~ best interests of the Division, ~~are not being~~
578 ~~served by the elected individual~~. Any discussion about ~~removing removal of~~ an
579 elected individual shall be confidential and shall take place in a closed executive
580 ~~session~~ Executive Session with only ~~the~~ voting board members are present ~~Board~~.

581 582 Section 4.5 Dual Roles and Conflict of Interest

583
584 An elected member ~~may~~ is eligible to run for another office in the Division only during the
585 last year of ~~their/his/her~~ term of office or when the elected member has retired from the
586 position. ~~The Division's Conflict~~ In general, elected individuals will not serve in other
587 ~~leadership positions (e.g., a Committee Chair of Interest policy~~ the Division) ~~during their~~
588 ~~term in office, except when such a position~~ is specified in the Handbook ~~as part of their~~
589 ~~duties~~.

590 591 Section 4.6 Appointed Positions – Editors and Functionaries

592
593 The Division shall appoint editors for its print and electronic publications and
594 communications channels; chairs for its Standing Committees, Regular Committees, Ad
595 Hoc Committees, and Special Interest Groups, and other such functionaries as required
596 for the operation and programs of the Division.

597 598 4.6.1. Editors

599 a. Newsletter Editor

600 i. The Newsletter Editor is a non-voting, ex officio member of the Board of
601 Directors.

602 i.ii. The appointment of the Newsletter Editor ~~newsletter editor~~ shall be for a
603 renewable three-year period;

604 ii.iii. The appointment of the Newsletter Editor ~~newsletter editor~~ shall be made
605 upon the recommendation of the VP for Publication and Communication
606 to the President and after the approval of ~~a majority of~~ the Board of
607 Directors;

608 ~~iii-iv.~~ The duties of the Newsletter Editor~~editor~~ are outlined in the Division 52
609 Handbook and include ~~inviting submissions of articles, coordinating the~~
610 ~~peer review process of research articles submitted, editing all submissions~~
611 ~~accepted for publication, ensuring that the contents of the~~ usual duties of a
612 newsletter editor. ~~publication are consistent with the mission, vision, and~~
613 ~~values of the Division.~~

614
615 b. Journal Editor

616 i. The Journal Editor is a non-voting, ex officio member of the Board of
617 Directors.

618 ~~i-ii.~~ The Journal Editor~~editor~~ of the Division's journal, International
619 Perspectives in Psychology, will be selected by individuals
620 recommended by the VP for Publications and Communication,
621 appointed by the President and ratified by Division 52-Board of
622 Directors, working in collaboration with the publisher with which the
623 Division 52 has a contract. ~~The selection will be ratified by the Board of~~
624 ~~Directors.~~

625 ~~ii-iii.~~ The Journal Editor's~~journal editor's~~ term, normally three years, will also
626 be determined in conjunction with the publisher and Division Board of
627 Directors;

628 ~~iii.~~ The Journal Editor's~~journal editor is an ex officio member of the Board~~
629 ~~of Directors without vote;~~

630 iv. ~~The journal editor's~~ responsibilities are those usually associated with the
631 preparation and publication of a scholarly journal. The Journal
632 Editor's~~journal editor's~~ responsibilities to the Division are outlined in the
633 Division 52-Handbook
634

635 c. Web Editor

636 i. The Web Editor is a non-voting, ex officio member of the Board of
637 Directors, shall be appointed by the President for a 3-year renewable
638 three-year term;

639 ii. The duties of the Web Editor are outlined in the Division 52-Handbook.
640

641 d. Social Media Editor

642 i. The Social Media Editor is a non-voting, ex officio member of the Board
643 of Directors, shall be appointed by the President for a renewable three-
644 year term;

645 ii. The duties of the Social Media Editor are outlined in the Division 52
646 Handbook
647

648 4.6.2 Other publications: as appropriate, the Division may appoint editors for other
649 Division sponsored publications or publication series.

650 ~~e.~~4.6.3 Functionaries

651 a. Parliamentarian
652

- 653 i.
- 654 The Parliamentarian is appointed by the President for a 1-year term that
- 655 may be renewed by successive Presidents to a maximum of 5 successive
- 656 terms.
- 657 ii. The duties of the Parliamentarian are outlined in the Division 52
- 658 Handbook.
- 659 b. Archivist
- 660 a.i.
- 661 The ~~Archivist~~archivist is appointed by the President for a 1-year term that
- 662 may be renewed by successive Presidents for a maximum of 5 successive
- 663 terms. The duties of the Archivist are outlined in the Division 52
- 664 Handbook.
- 665 c. Federal Advocacy Coordinator
- 666 i.
- 667 The Federal Advocacy Coordinator is appointed for a 1-year term that
- 668 may be renewed by successive Presidents for a maximum of 5 successive
- 669 terms.
- 670 b.ii. The duties of the Federal Advisory Coordinator are outlined in the
- 671 Division 52 Handbook.
- 672 d. Division Representative to IPsyNet
- 673 i. The Division representative to IPsyNet is appointed for a 3-year
- 674 renewable term.
- 675 ii. The duties of the Division representative to IPsyNet are specified in the
- 676 IPsyNet charter and are outlined in the Division Handbook.

677

678 ARTICLE V: -COMMITTEES of the DIVISION

679

680 Section 5.1: Types of Committees

681

682 The Committees of the Division shall consist of such Standing Committees as are provided

683 by these Bylaws and such Committees, ad hoc Committees, and Interest Groups as shall be

684 established by the President with the concurrence of the Board of Directors or by the Board

685 of Directors.

686

687 Section 5.2: Committee Meetings

688

689 All Committee meetings shall be open to all members. -In the conduct of Committee

690 business, the Chair of the Committee shall cast a vote only in the case of ties.

691

692 Section 5.3 Committee Chair Appointments

693

694 5.3.1- Except as otherwise provided in these Bylaws, the Chair of a Standing Committee

695 of the Division shall be appointed by the President and ratified by the Board of

696 Directors. The term of service for Standing Committee chairs is three years.

697 Committee members are appointed by the President on recommendations of the

698 Committee Chair or Board of Directors. The Chair and members of Committees

699 shall serve until their successors are appointed and ~~qualified~~qualify. In the case of
700 a vacancy on a Committee, such a vacancy shall be filled by the President, in
701 consultation with the Committee Chair.

702
703 5.3.2. Except as otherwise provided in these Bylaws, the President-elect, as soon as
704 possible following the assumption of office, shall renew or appoint a Chair-
705 designate for those positions with upcoming vacancies. ~~Such~~Chair-designates
706 shall serve as members of their respective Committees during their year as Chair-
707 designates. Such persons shall become Chairs in the subsequent year.

708
709 Section 5.~~43~~: Standing Committees

710 The Standing Committees of the Division shall be:

711
712 ~~1.~~5.4.1 Awards Committee

- 713 a. The President shall appoint the chair of the Awards committee on
714 ratification of the Board of Directors for a renewable three-year term.
715 ~~a.—b. The Chair may appoint The Chair of the Awards Committee shall~~
716 ~~be the Past President. The Awards Committee members include the~~
717 ~~Presidential Trio and the two most recent Past Presidents of the Division~~
718 ~~prior to the current Past President if they are willing and able to serve in~~
719 ~~this role.~~
720 ~~b.—The Past President shall appoint or confirm chairs for each separate award~~
721 ~~offered by the Division, with the exception-~~
722 ~~The Chair of the Awards for Distinguished Contributions to International~~
723 ~~Psychology, whose Chair is the Past-President, the ECP Awards for~~
724 ~~Distinguished Contributions to International Psychology, whose chair is~~
725 ~~appointed by the ECP Representative to the Board, the Student Research~~
726 ~~Award, whose chair is appointed by the Student Committee Chair, and the~~
727 ~~Ursula Gielen Book Award, whose chair is appointed externally to the~~
728 ~~Division.~~
729 ~~i: c. The Chair of the Distinguished Contributions to International Psychology~~
730 ~~Award subcommittee is the Past President. The committee for this award~~
731 ~~consists of the Past President, President, President-Elect, and the two~~
732 ~~previous past presidents before the current Past President if they are willing~~
733 ~~and able to serve in this role.~~
734 ~~e: d. Details of the other award subcommittee chair appointments and~~
735 ~~award procedures are outlined in the Division 52-Handbook.~~

736
737 ~~2.~~ 5.4.2 Committee on Nominations and Elections

- 738 ~~a:~~ a. The Chair of the Nominations and Elections Committee shall be the Past
739 President. Members shall include the President, President-Elect, and other
740 members as designated by the President.
741 b. ~~b. No Nominations and Elections Committee-member of the~~
742 ~~Nominations and Elections Committee shall stand for Division election~~
743 ~~while on the committee.~~
744 ~~e: c. The purview of the Nominations and Elections Committee is to:~~

- 745 i. ~~i~~ Develop ~~develop~~ slates of candidates for division elections and ~~to~~
746 coordinate with APA in the conduct of those elections;
747 ii. ~~ii~~ Develop ~~develop~~ recommendations and nominations to the slates of
748 other APA governance groups to infuse an international perspective
749 throughout APA.
750 d. ~~iii~~ iii The tasks of the Nominations and Elections Committee are
751 specified in the Division ~~52~~-Handbook.
752

753 3. 5.4.3 Convention Planning Committees

754 a. ~~a.~~ a. The Convention Planning Committee includes ~~two co-chairs~~the
755 ~~Program Committee and the Hospitality Suite Committee. Together the~~
756 ~~Chairs of the Program Committee and Hospitality Site Committee~~
757 ~~serve as Co-Chairs of the Convention Planning Committee.~~

758 i. ~~The Program Committee includes a Chair who has already served one~~
759 ~~year as Chair Designee. The Chair Designee is~~ appointed by the President-
760 Elect ~~during the first half of their term to serve as Co-Chair designees~~
761 ~~designee and serves as Chair Designee~~ through convention ~~during the~~
762 ~~next year when the person who appointed them is President-Elect. They~~
763 ~~then become Chair and serve the remainder of that year, and then~~
764 ~~asthrough~~ Convention Co-Chairs for convention of ~~in~~ the next year.-

765 b. The Program Committee shall

766 ii. ~~i~~ i ~~Prepare~~ ~~prepare~~ the program of the annual meeting in coordination
767 with the Convention Committee of the APA and the President of the
768 Division. This includes issuing calls for abstracts for the APA
769 convention program, managing the review process and selection process,
770 and disseminating information about the program to Division members.
771 ~~iii.~~ ~~ii~~ Develop ~~The Hospitality Suite Chair and~~ issue calls ~~Chair~~
772 ~~Designee composition and appointment schedule is the same as~~
773 ~~for content~~ the Program Committee.

774 ~~iv. The Hospitality Suite Committee shall recommend the location and type~~
775 ~~of meeting space desired for division programs held in addition to the~~
776 ~~APA convention program. activities, in consultation with the Program~~
777 ~~Committee, President, and APA Convention Services. The committee is~~
778 ~~responsible for logistics of Hospitality Suite events that will occur~~
779 ~~during the annual convention.~~

780 iii Schedule Division meetings during the period of the APA convention.

781 iv Schedule Division social events during the APA convention.

782 v Manage volunteers for Division events during convention

- 783 vi Develop and present a budget for Division events during convention
- 784
- 785 4. 5.4.4. ECP Committee
- 786 a. ~~a.~~ The ~~Chair of the ECP Committee is ex officio the~~ ECP Representative to
- 787 the Board of Directors is ex officio the Chair of the ECP Committee.
- 788 b. ~~b.~~ The purview of the ECP Committee is to
- 789 ~~i.~~ i. Provide resources relevant to ECPs to enhance their international
- 790 perspectives and opportunities;
- 791 ~~ii.~~ ii. Foster a home base for ECPs within the division;
- 792 ~~iii.~~ iii. Provide opportunities to connect with other division members;
- 793 ~~iv.~~ iv. Facilitate ECP leadership and engagement in the division and in
- 794 APA;
- 795 ~~v.~~ v. Enhance the visibility of ECPs in the division.
- 796 e. ~~3.~~ 3. Tasks of the ECP Committee are specified in the Division
- 797 Handbook.
- 798
- 799
- 800 5.4.5. -Fellows Committee
- 801 a.- The members of the Fellows committee shall be three Fellows of the
- 802 Division.
- 803 ~~b.~~ b. For planning purposes, the term for the Fellows Committee chair shall
- 804 commence August 31 rather than January 1 of each calendar year.
- 805 c. -Duties of the Fellows Committee are further specified in the Division
- 806 Handbook.
- 807
- 808 ~~5.~~ 5.4.6 Finance Committee
- 809 a. The elected Division Treasurer is ex officio the Chair of the Finance
- 810 Committee.
- 811 a. ~~b. -shall be the elected Division Treasurer.~~ Members shall be the President,
- 812 Past President, and President-Elect.
- 813 ~~b.~~ c. The Finance Committee assists in the preparation of the annual budget and
- 814 reviews and updates financial policies and procedures for the division.
- 815 e. d. Duties of the Finance Committee are specified in the Division 52
- 816 Handbook.
- 817
- 818 ~~6.~~ 5.4.7 International Committee for Women
- 819 a. a. The purview of the International Women’s Committee is to develop
- 820 information, resources or initiatives to further the role of women as
- 821 international psychologists or to further the role of women internationally
- 822 ~~b.~~ b. The International Committee for Women will identify substantive issues
- 823 affecting the welfare of women globally and will recommend action to the
- 824 Division.
- 825 c. Tasks of the International
- 826 7. -Liaison Committee
- 827 a. ~~The purview of the liaison committee is to coordinate liaison activities~~
- 828 ~~between Division 52 and APA Divisions, Offices or activities, other~~

- 829 entities or initiatives within the US, initiatives outside the USA, and
830 members in countries and territories outside the USA.
- 831 b. ~~To facilitate and further the activities of the Liaison Committee, the Chair~~
832 ~~is expected to communicate and collaborate regularly with the Vice~~
833 ~~President for Women and Engagement.~~
- 834 e. ~~Liaison committee members will consist of Liaison Coordinators for the~~
835 ~~various kinds of liaison relations specified in the Division 52 Handbook.~~
- 836
- 837 8. 5.4.8 Membership Committee.
- 838 a. ~~The purpose~~ ~~purview~~ of the membership committee is to promote
839 membership in the Division.
- 840 a. ~~b.~~ _____ Duties of the committee are outlined in the Division 52 Handbook.
- 841 b. ~~c.~~ Representatives from the ~~Student~~ Students, Early Career
842 ~~Professional~~ Professionals, ~~Liaison~~, and Communication and Publications
843 Committees are encouraged to serve on the Membership Committee.
- 844
- 845 9. 5.4.9 Publications and Communications Committee
- 846 a. ~~a. The Chair of the Publications & Communications Committee is the~~
847 ~~Vice President for Publications and Communication is ex officio Chair of the~~
848 ~~Publication & Communications Committee. The Editor of the Division~~
849 ~~journal, Editor of the division newsletter, the Web Editor, and the Social~~
850 ~~Media Coordinator at least shall be members of the Committee.~~
- 851 b. ~~b.~~ The Committee provides oversight and direction for all publication and
852 communication outlets of the Division.
- 853 c. ~~The committee members shall at least include the Editor of the Division~~
854 ~~journal, the Editor of the Division newsletter, the Web Editor, and the Social~~
855 ~~Media Editor.~~
- 856 e. ~~d.~~ Tasks of the Publication and Communications Committee are outlined in
857 the Division Handbook.
- 858
- 859 10. Strategic Planning Committee
- 860 a. ~~Members include the President, Past President, and President Elect.~~
- 861 b. ~~The Past President and President Elect serve as Co-Chairs of the Strategic~~
862 ~~Planning Committee.~~
- 863 c. ~~The purview of the Strategic Planning Committee is to a) ensure fidelity~~
864 ~~by the Division to the mission, vision, values, and strategic priorities of~~
865 ~~the Strategic Plan and b) further, monitor, evaluate, update, and report~~
866 ~~upon the ongoing implementation of the Division 52 Strategic Plan at least~~
867 ~~twice each year to the Division Board of Directors.~~
- 868
- 869 11. 5.4.10 Student Committee
- 870 a. ~~a. The Chair of the Student Committee is the Student Representative to the~~
871 ~~Board of Directors is ex officio Chair of the Student Committee.~~
- 872 b. ~~b.~~ _____ The purview of the Student Committee is to:
- 873 i. ~~i.~~ _____ Enhance contact and communication between students and
874 division membership;

- 875 ~~ii.~~ ii. Enhance student engagement and leadership in the division;
- 876 ~~iii.~~ iii. Promote the international and professional development of
- 877 psychologists-in-training;
- 878 ~~e.~~ c. Tasks of the Student Committee are specified in the Division Handbook.

879
880 Section 5.5:4- Other Committees and Interest Groups

881
882 Other Committees such as those related to specific Division activities and projects, ~~and~~
883 Interest Groups, and Ad Hoc groups- are defined in the Division ~~52-~~Handbook.

884
885 Section 5.5: -Ad Hoc Committees and Groups

886
887 5.5.1. The Board of Directors is empowered to authorize the formation of committees,
888 interest groups and ad hoc committees to accomplish the goals of the Division.

889 ~~1.~~ 5.5.2. Each ~~group~~ad hoc committee shall have a specific charge for a specified
890 period of time and shall be subject to annual review by the Board of Directors.

891 ~~2.~~ 5.5.3. The ~~chair of each committee, interest group, or number of members and~~
892 ~~terms of office of~~ ad hoc committee ~~members~~ shall be ~~presented~~determined by the
893 Board of Directors.

894 ~~3.~~ ~~The members and chair of each ad hoc committee shall be nominated~~ by the
895 President for approval by the Board of Directors.

896 ~~4.~~ 5.5.6. Unless reviewed and approved for an additional period of time by the Board
897 of Directors, committees, interest groups and~~the existence of an~~ ad hoc
898 ~~committees~~Committee shall terminate at the close of the year in which they were~~it~~
899 ~~has been~~ established.

900
901 ARTICLE VI: NOMINATIONS AND ELECTIONS

902
903 Section 6.1: Nominations

904
905 6.1.1. The Committee on Nominations and Elections shall be responsible for implementing
906 the policies required for the nomination and election of Division elected positions
907 and Representatives to Council.

908 ~~1.~~ 6.1.2. All aspects of nomination and election will be done in accordance with the
909 provisions of the APA Bylaws, and shall be completed by the dates specified by
910 APA.

911 6.1.3.
912 ~~2.~~ A nominating ballot shall be distributed by the appropriate deadline of the year
913 prior to the calendar year requiring the election of Division officers.

914 ~~a.~~ a. ~~All Division members are eligible to nominate people~~Only Members
915 ~~shall participate in the nomination procedure~~ for Division offices~~all~~
916 ~~positions except the Student Representative to the Board.~~

917 ~~b.~~ b. ~~Student Affiliates shall participate in the nomination procedure for Student~~
918 ~~representative to the Board.~~ The procedures for this nomination are specified in
919 the Division Handbook.

920 e. ~~b. The Nominations shall be tallied by the~~ Committee shall tally nominations on
921 Nominations and Elections. Ordinarily two persons shall be nominated for each
922 office at the discretion of the Committee on Nominations and Elections.

923
924 Section 6.2: Election Procedures

925
926 The elected officials of the Division shall be elected by a vote of ~~Division~~the members.
927 Ballots shall be distributed for an election period of at least one month. on a ballot.

928
929 ARTICLE VII: AWARDS

930
931 Section 7.1: Purpose of Awards

932
933 The Division shall bestow honorifics and other forms of recognition for activities and
934 achievements consistent with the Division ~~52~~ mission, vision, and values statements.

935
936 Section 7.2: Purpose of Standing Awards Committee

937
938 ~~1.~~—The Standing Committee on Awards shall be constituted to develop, publicize,
939 and gather nominations for Division awards, and submit recommended ~~make~~
940 ~~recommendations for~~ recipients for ratification ~~that are ratified~~ by the Board of Directors.

941
942 Section 7.3: Presidential Citations

943
944 ~~2.~~—The President may develop and bestow Division ~~52~~ citations for activities and
945 ~~serviceservice that are~~ consistent with the Division ~~52~~ mission, vision, and values
946 statements.

947
948 ARTICLE VIII: PUBLICATIONS AND COMMUNICATON

949
950 Section 8.1: Publications

951
952 The Division shall publish a newsletter, a journal and other such publications as shall be
953 approved by the Board of Directors, ~~and shall maintain a web and social media presence.~~
954 The Division will appoint an editor for each publication.

955
956 Section 8.2: Electronic Communications

957
958 The Division shall host a website and social media outlets as approved by the Board of
959 Directors. The ~~Division~~President will appoint a Web Editor and an editor for ~~social~~ media
960 outlets. coordinator. The specifics of web and communication procedures are specified in
961 the Division Handbook.

962
963 Section 8.3: Additional Publications ~~publications~~ or Communication
964 Outlet ~~communication outlets~~

965

966 Should the Board of Directors approve the production of additional publications or
967 communication outlets, the Board of Directors shall also approve the appointment and
968 terms and conditions of appointment for the Editor or Editors of such additional
969 publications.

970
971 ARTICLE IX: MEETINGS

972
973 Section 9.1: Annual Meeting

974
975 The Division shall hold an annual scientific and professional meeting at the time and place
976 of the annual ~~Convention~~ convention of the APA ~~to present for the presentation of~~ scientific
977 papers and ~~discuss the discussion of~~ professional matters in ~~the realms of~~ international /
978 global psychology. The Division shall coordinate its program with, and shall participate in,
979 the APA programs ~~of the APA~~.

980
981 Section 9.2: Membership ~~Meeting~~ meeting

982
983 9.2.1 ~~At There shall be at~~ least one Membership Business Meeting of the Division ~~that~~
984 shall be held in conjunction with and in the locality of the APA's annual convention,
985 ~~of the APA~~.

986 9.2.2 ~~The President may call other~~
987 ~~Other~~ scientific, professional, and/or business meetings of the Division ~~may be called by the~~
988 ~~President~~ with the concurrence of the Board of Directors.

989
990 Section 9.3: Board of Directors Meetings

991
992 The Board of Directors will meet at least ~~quarterly, as specified~~ twice yearly.

993 ~~1. A "Spring Meeting" generally in sections IV – 4.3 and 4.4. the first quarter of the~~
994 ~~year will take place at a location selected to coincide with a scientific meeting whose~~
995 ~~focus is compatible with the purpose of the Division.~~

996 ~~2. A "Summer/Fall Meeting" will take place prior to or during the annual convention~~
997 ~~of the APA, prior to the Annual Business Meeting.~~

998 ~~3.~~ The President, with agreement of the Executive Committee, may hold additional
999 meetings of the Board of Directors throughout the year.

1000
1001 ARTICLE X: FINANCES

1002
1003 Section 10.1: Membership assessment

1004
1005 ~~Changes in the~~ The assessment of any membership dues or special fees shall be
1006 approved ~~recommend~~ by a two-thirds (2/3) vote of the Board of Directors. ~~The proposed~~
1007 ~~assessment shall be presented to the membership for ratification.~~

1008
1009 Section 10. 2: ~~-~~Budget

1011 The ~~Outgoing Division~~ Treasurer ~~will~~shall present ~~at the Division Board of Directors a~~
1012 ~~proposed annual budget for the following year that will provide general operating~~
1013 ~~guidelines. This budget will be confirmed by the incoming Treasurer and ratified at the~~
1014 ~~Spring Board Meeting. The Treasurer will prepare a final~~ financial report on ~~the prior year's~~
1015 budget and Division finances to date at each of the Division Board of Directors' quarterly
1016 meetings for presentation at the annual Spring meeting.

1017
1018 Section 10.3: Disbursement of Funds of the Division

1019
1020 10.3.1 Disbursement of funds of the Division shall be made as follows:

- 1021 1. The ~~Treasurer~~~~Board of Directors~~ shall authorize disbursements ~~within the amounts of~~
1022 ~~the approved budget for purposes which are not inconsistent with the Bylaws of the~~
1023 ~~Division or the APA, nor with the recorded actions of the membership.~~
- 1024 2. The Treasurer, with the concurrence of the President, is authorized to reallocate
1025 unexpended funds from one category of the approved budget to another, provided
1026 that the total expenses for the year are not exceeded.
- 1027 3. Once a budget has been approved, disbursements for items not contained in the
1028 approved budget but for purposes harmonious with the objectives of the Division
1029 may be authorized by a minimum of two-thirds (2/3) vote of the Board of Directors,
1030 provided that the total expenses for the year are not exceeded.

1031
1032 10.3.2 All other requests need to be authorized by the Board of Directors.

1033
1034 Section 10.~~45~~: Contracts

1035
1036 All contracts and other financial documents, other than checks, necessary to undertake
1037 programs approved by the Board of Directors in accordance with these Bylaws shall be
1038 executed jointly by the President and the Treasurer.

1039
1040 Section 10.~~56~~: Reserves

1041
1042 10.5.1 The Division shall maintain reserve funds.

1043
1044 ~~1.~~—The amount of this reserve shall be maintained at a minimum ~~of the~~equivalent to
1045 the of two year's operating budget for the Division.

1046
1047 10.5.2. The Board shall develop mechanisms ~~as needed~~ to review and approve requests to
1048 use reserve funds for Division activities.

1049
1050 ARTICLE XI: AMENDMENTS

1051
1052 There are two methods for sending proposed Bylaws Amendments to the members for a
1053 vote. (1) The these Bylaws may be proposed by a majority of the Board of Directors
1054 proposes an amendment; or (2) At least by a petition of three percent (3%~~0~~) of the voting
1055 membersMembers of the Division propose an amendment, and presented to the Board of
1056 Directors. The proposed amendment shall be sent electronically to either inserted into the
1057 next issue of the Division newsletter distributed by mail or email separately to the last-

1058 ~~known Post Office address or email address of each voting member to initiate Member or~~
1059 ~~conducted via a procedure of online voting. The that is developed, approved, and overseen~~
1060 ~~by the Executive Committee of the Division. Ballots shall be counted thirty (30) days after~~
1061 ~~mailing, and the voting period shall be no less than 14 days and no longer than 30 days. then~~
1062 ~~be considered closed.~~ An affirmative vote by a two thirds majority of the votes cast shall be
1063 required to ratify the amendment which shall be effective immediately.

1064

1065 ~~APPENDIX: DIVISION 52 HANDBOOK~~

1066

1067 ~~Approved December 2017~~

1068 ~~Revision July 2021 to extend voting to students for all Division elected positions and~~

1069 ~~other matters~~

1070