



BYLAWS OF THE SOCIETY FOR GLOBAL PSYCHOLOGY, APA DIVISION 52



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Society for Global Psychology
APA Division 52

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Bylaws of the Society for Global Psychology, Division 52

ARTICLE I: NAME

The name of this organization shall be the Society for Global Psychology, Division 52 of the American Psychological Association (APA), hereafter referred to as the Division and the APA respectively.

ARTICLE II: MISSION, VISION AND VALUES STATEMENTS

Section 2.1 Division Mission Statement

Our mission is to promote globally minded education, exchange, leadership, practice, research, study, service, and training activities that support conceptual depth, cultural responsiveness, ecological validity, intellectual rigor, interdisciplinary collaboration, mutual understanding, personal and professional integrity, self-awareness, and kindness, compassion, and care for all.

Section 2.2 Division Vision Statement

Division 52 seeks to:

- become the primary or secondary professional “home” for current and future psychologists engaged in international psychological work;
- encourage psychologists and students to direct their education, training, research, practice, leadership, exchange, study, and service activities and aspirations toward global emphases, populations, and needs;
- openly explore and engage a globally inclusive and epistemologically diverse understanding of psychology as a discipline and profession, while respectfully and credibly appraising established and emerging models, methods, and worldviews from the Global North, South, East, and West and eschewing the reflexive and superficial embrace or rejection of any particular paradigm or approach, regardless of origin, culture, or context;
- promote a globally inclusive and epistemologically diverse understanding of psychology within our affiliated organizations and systems as well as the programs, policies, and practices that we develop, implement, and review;
- provide timely and relevant resources for personal and professional development that are aligned with our mission, vision, values, and strategic priorities;
- create vibrant opportunities for collaboration and networking within psychology and with interdisciplinary colleagues and students around the world;
- apply globally informed psychological science and expertise to the global challenges we collectively face, exemplified by the Sustainable Development Goals of the United Nations;
- foster a culture of globally informed citizenry, ethical engagement, and social responsibility by the field and profession of psychology.

Section 2.3 Division Values Statement

Both in the United States and elsewhere, the Division (1) engages current and future psychologists to think and act globally in their lives and work, (2) promotes ethically responsive and internationally informed education, exchange, leadership, practice, research, study, service, and training, and (3) fosters application of the essential knowledge, skills, and values of psychology to the most pressing issues of our day.

The Division envisions a psychology where a broad representation of applied, cultural, disciplinary, empirical, epistemological, theoretical, and global synergies may engage and enliven current and future psychologists in our ongoing pursuit of the greater good. We value globally-minded education, exchange, leadership, practice, research, study, service, and training activities that support intellectual rigor, personal and professional integrity, self-awareness, ecological validity, conceptual depth, interdisciplinary collaboration, mutual understanding, cultural responsiveness, and kindness, compassion, and care for all, including marginalized and dispossessed individuals and groups as well as the natural world that sustains us.

To facilitate the inculcation of and responsibility to such values, the Division promotes processes of self-reflection regarding the many formative variables that shape who we are and may become as students, professionals, citizens, and human beings (e.g., cultural, economic, educational, environmental, ethnic, gender, national, linguistic, political, religious and socio-economic).

We value activities that disseminate, translate, evaluate, and infuse globally responsive findings, pedagogies, and applications into credible, impactful actions, policies, and practices. In doing so, we recognize the needs, contributions, perspectives, and hopes of the many publics we serve, at home and abroad.

ARTICLE III: MEMBERSHIP

Section 3.1 Categories of Membership in the Division

There shall be three categories of membership in the Division: Member, Professional Affiliate, and Student Affiliate. Individuals become members of the Division after stating their interest in international psychology and payment of the Division dues, except for the class of Fellows, to which one must also be elected.

Section 3.2 Definition of Member

The three subtypes include: Full Members, Fellows, and Life Status Members.

- 3.2.1 Full Members are full or associate members of the APA interested in international psychology, who pay Member dues and who are entitled to the following rights and privileges:
- a. To attend and to participate in the meetings of the Division
 - b. To receive Division publications, including the Division journal and newsletter
 - c. To hold elected office
 - d. To Chair and to serve on Committees of the Division
 - e. To participate in Division listservs and other communication channels
 - f. To submit nominations for Division elections
 - g. To have a vote in Division elections and on bylaws amendments.
- 3.2.2 Fellows are APA members nominated by the Division and elected by the APA Council of Representatives for Fellow status. Fellows of the Division pay Member dues and shall be entitled to the same rights and privileges as Full members.
- a. Nomination to Fellow Status
 - i. Nominations to APA shall be made by the Fellows Committee of the Division and conducted in accordance with extant Bylaws and Association Rules of the APA.
 - ii. To be nominated for the status of Fellow an individual shall:
 - a) Be a Member of APA
 - b) Have been a member of the Division for at least one year
 - c) Have made outstanding international contributions to psychology in practice, research, teaching, or in disseminating or promoting international perspectives in psychology, and have demonstrable impact on the field
 - d) For initial Fellow, the nominee shall be endorsed by three APA Fellows, including at least two Fellows within the Division. Procedures for nominees who are already Fellows in another APA Division are specified in the Division 52 Handbook.
 - b. Election as Fellow of the Division:
 - i. Members of the Division who are not Fellows of APA may be submitted to the APA by the Division Board of Directors upon recommendation of the Division Fellows Committee. The election of such persons as Fellows by the Council of Representatives of the APA shall also constitute election as Fellows of the Division.
 - ii. Members of the Division who are Fellows of APA but not Fellows of the Division may become Fellows upon recommendation of the Fellows Committee and election by the Division Board of Directors.
- 3.2.3 Life Status members are defined as APA Life Status members who are also Division members.
- a. Life Status members do not pay dues, and are entitled to the same rights and privileges as Full Members except for receipt of the Division journal, as noted in the APA Association Rules for division membership status of APA Life Status members.

- b. Life Status members may choose to receive the Division Journal upon payment of a subscription fee.

Section 3.3 Definition of Professional Affiliates

- 3.3.1 Professional Affiliates include individuals who are International Affiliates of the APA, or who are psychologists from outside the USA or Canada, who are members of their national psychology association and/or are registered or certified as psychologists in their country of work or activity; psychologists in the USA who are not APA members; and, non-psychologists who share a commitment to the Mission, Vision and Values of the Division and are engaged in professional activities in areas allied with psychology.
- 3.3.2. Professional Affiliates pay Affiliate dues and shall be entitled to the same rights and privileges as Full Members, except the right to hold elected office as a Division Board member.

Section 3.4 Definition of Student Affiliates

- 3.4.1. To qualify as a Student Affiliate of the Division, an individual shall be enrolled in a program or school of recognized standing in psychology.
- 3.4.2. Student Affiliates shall be entitled to the same rights and privileges as Full Members, except they will receive the electronic version of the Division journal, and they may hold office only as Student Board Member.

ARTICLE IV: GOVERNANCE OF THE DIVISION

Section 4.1 Board of Directors

- 4.1.1. There shall be a Board of Directors of the Division that includes the elected positions of the Division as voting members (e.g. President-Elect, President, Past-President, Secretary, Treasurer, Vice President for Engagement, Vice President for Initiatives, Vice President for Publications and Communication, Council Representative(s), Early Career Psychologist Board Representative, Student Board Representative), and in non-voting, ex officio status, Chairs of Special Interest Groups and Task Forces, Chairs of Standing, Regular and Ad Hoc Committees, Editors of Division publications, Parliamentarian, Social Media Editor, Web Editor, Journal Editor, appointed functionaries and other appointed positions. The Voting Board comprises the elected officers and representatives who vote. The Extended Board comprises the voting members and non-voting ex officio members.
- 4.1.2. The duties of the Board of Directors shall include:
 - a. Exercising general supervision over the affairs of the Division, and the transaction of the necessary business of the Division provided that the actions of

the Board of Directors shall be consistent with these Bylaws. The Board of Directors shall act consistently with the membership's recorded vote of the membership and report on its actions to the members at the annual meeting.

- b. Ratifying appointments for Division publication and communication editors, Standing Committee chairs, and chairs of Task Forces or ad hoc committees or groups.
 - c. Ratifying selections of Division Award recipients.
 - d. Ratifying the choice of location and time for the Midwinter Meeting
 - e. Approving the Division's annual budget.
- 4.1.3. The Board of Directors shall meet at quarterly each year, typically in person at a first Quarter mid-winter Board meeting and in conjunction with the annual Third quarter summer meetings of APA, and via electronic means in the Second and Fourth quarters. The . Additional meetings may be called by the President may call additional meetings with the concurrence of a majority of the Division Board of Directors voting members. Details of the meetings are further described in the Division 52 Handbook.
- 4.1.4. Board of Directors meetings shall be open to all members of the Division except at such times as the President or a majority of voting members of the Board of Directors may declare an executive session, which is limited to voting Board members only. Any member of the Division may request that an item be placed on the agenda before the meeting and before the President approves the agenda in advance of the meeting.
- 4.1.5. The President or their designate shall preside over the meetings of the Board of Directors, and the Secretary shall act as Recording Secretary. Quorum shall be established as half plus one of the voting members of the Board of Directors, assuming due notice of the meeting to all elected members. Each elected member shall have one vote, and no elected member may vote by proxy. All decisions of the Board of Directors shall require assent by a majority of those voting, except as otherwise noted in these Bylaws.

Section 4.2 Executive Committee

- 4.2.1. The Executive Committee consists of the President, Past-President, President-Elect, Secretary, and Treasurer. The purview of the Executive Committee is to conduct affairs of the Division between meetings of the Board of Directors.
- 4.2.2. The duties of the Executive Committee shall be:
- a. To supervise the affairs of the Division between meetings of the Board of Directors, managing those affairs within policies set by the Board and implementing actions directed by the Board;
 - b. To review matters on the meeting agenda of the Board of Directors and to make recommendations about these matters to the Board;

- c. To negotiate the terms of any contract entered into by and between the Division and any external organization hired to provide administrative or publishing services to the Division within policies set by the Board and to supervise and evaluate the performances of such organizations;
- 4.2.3. The Executive Committee shall provide a report to the Board of Directors at each Board of Directors meeting. The Board of Directors shall provide a report of its activities to the membership at the membership's annual meeting.

Section 4.3 Elected Positions

- 4.3.1. The elected positions of the Division shall be: President-Elect (elected to serve a 3-year term, one year in each of the Presidential positions), President, Past President, Secretary, Treasurer (these five comprising the Executive Committee); Vice President for Engagement, Vice President for Communication, Vice President for Initiatives, Student Representative to the Board, Early Career Psychologist Representative to the Board, and Representative(s) to the APA Council of Representatives.
- 4.3.2. Except where noted otherwise in these Bylaws, all elected positions are filled by persons elected by the Division membership. Terms of office commence January 1.
- 4.3.3. President
- a. The President shall be the Member who has just completed their term as President-Elect.
 - b. The term of office of the President shall be one year.
 - c. The duties of the President are as follows:
 - i. To preside at meetings of the Board of Directors Executive Committee, and all other usual duties of a presiding officer;
 - ii. To appoint chairs for Division committees as needed;
 - iii. To participate as a member of the Nominations and Elections Committee and the Awards Subcommittee for Distinguished Contributions to International Psychology Award
 - iv. To fulfill other duties as specified in the Division Handbook.
- 4.3.4. President-Elect
- a. The President-elect is elected by Division Members
 - b. The term of office shall be one year. In the event that the President shall not serve their full term for any reason, the President-Elect shall succeed to the unexpired remainder thereof and continue to serve through their own term.
 - c. The duties of the President-elect are as follows:
 - i. To participate as a member of the Nominations and Elections Committee, and the Subcommittee for Distinguished Contributions to International Psychology Award.
 - ii. To fulfill other duties as specified in the Division Handbook.

4.3.5. Past President

- a. The President of the Division shall become Past President at the conclusion of their term as President.
- b. The term of the office of Past President shall be one year. If, for any reason, the Past President shall not serve their full term of office, the office shall remain vacant through the balance of the year in which the vacancy occurs, and the duties of the Past President will be shared among the President and President-elect.
- c. The duties of the Past President are as follows:
 - i. To chair the Committee on Nominations and Elections;
 - ii. To chair the Awards Subcommittee on Distinguished Contributions to International Psychology Award;
 - iii. To fulfill other duties as specified in the Division Handbook.

4.3.6. Secretary

- a. The Secretary shall be elected for a term of three (3) years.
- b. The duties of the Secretary are as follows:
 - i. To maintain a comprehensive, accurate and accessible record of all official Division proceedings, rosters, records, timelines and materials and to ensure appropriate processes of documentation, review and approval;
 - ii. To update the Division Handbook to assure that Division decisions and rules of procedure are appropriately recorded and maintained in the Handbook;
 - iii. To maintain coordination between the Division and the Central Office of APA;
 - iv. To issue a call for items and coordinate the production of Board and Member meeting agendas and agenda books.
 - v. Further tasks and duties are specified in the Division Handbook.

4.3.7. Treasurer

- a. The Treasurer shall be elected for a term of three (3) years.
- b. The duties of the Treasurer are:
 - i. To Chair and regularly convene the Finance Committee;
 - ii. To keep accounts that categorize and track all Division income and expenses, to reconcile these accounts with reports from APA finance, and to disburse funds as specified within the approved budget;
 - iii. To prepare the annual budget in consultation with the President and the Board of Directors.

4.3.8. Vice President for Communication

- a. The Vice President for Communication shall be elected for a term of three (3) years.
- b. The duties of the Vice President for Communication are:
 - i. To facilitate and support all communication and publication activities of the Division;
 - ii. To Chair the Publications and Communications Committee;
 - iii. To represent the actions and concerns within the scope of the committees

- and other groups and activities within their grouping
- iv. To serve on any committees constituted to determine editors for Division publications or constituted to negotiate publication agreements for Division publications.

4.3.9. Vice President for Engagement

- a. The Vice President for Engagement shall be elected for a term of three (3) years.
- b. The duties of the Vice President for Engagement are:
 - i. to facilitate and support Division activities and standing committees focused on membership recruitment and retention, engagement, outreach, liaison activities, and student and ECP activities;
 - ii. To represent the actions and concerns within the scope of the committees and other groups and activities within their grouping

4.3.10. Vice President for Initiatives

- a. The Vice President for Initiatives shall be elected for a term of three (3) years.
- b. The duties of the Vice President for Initiatives are:
 - i. To facilitate and support activities, collaborations, partnerships, programs, and projects that are designed to further the mission, vision, and values of the Division, within the Division, within APA, and external to APA;
 - ii. To represent the actions and concerns within the scope of the committees and other groups and activities within their grouping

4.3.11. Early Career Psychologist (ECP) Representative to the Board of Directors

- a. The ECP Representative to the Board of Directors is elected for a three-year term and is a voting member of the Board.
- b. Duties of the Chair of the ECP Committee include:
 - i. Serve as chair of the ECP Committee;
 - ii. Actively participate as a voting member on the Board of Directors;
 - iii. Regularly communicate and collaborate with the Vice President for Engagement;
 - iv. Coordinate Division ECP communications, outreach, and engagement with ECPs and associated Division committees and positions;
 - v. Serve as ECP Member of the Nominations and Elections Committee;
 - vi. Report the activities of the ECP committee for the Division newsletter and to the annual and midwinter meetings of the Division Board of Directors.
 - v. Appoint a chair for the ECP Distinguished Contributions to Psychology Award committee

4.3.12. Student Representative to the Board of Directors

- a. The Student Representative to the Board of Directors is elected for a two-year term and is a voting member of the Board.
- b. Duties of the Student Representative to the Board include:
 - i. Serve as Chair of the Student Committee;
 - ii. Actively participate as a voting member on the Board of Directors;

- iii. Regularly communicate and collaborate with the Vice President for Engagement;
- iv. Coordinate Division student communications, outreach, and engagement with students and associated Division committees and positions;
- v. Serve as student member of the Division Nominations and Elections Committee;
- vi. Report activities of the Student Committee for the Division newsletter and to the annual and midwinter meetings of the Division Board of Directors.

4.3.13. Council Representative

- a. The Division shall elect Representative(s) to the APA Council necessary to fill vacancies created by ending terms of current Representatives and/or vacancies created by changes on the APA Apportionment Ballot. Representatives to Council must be Members, Fellows or Life Status Members of the Division and are elected to serve a three-year term.
- b. Duties of the Council Representative include:
 - i. Duties of APA Council Representatives as specified in the APA Bylaws and Procedures;
 - ii. Regular consultation with the President and Board of Directors regarding Council deliberations or pending votes of relevance to the mission, vision, values, and/or strategic priorities of the Division;
 - iii. Regular consultation with the President and Board of Directors regarding matters of relevance to the mission, vision, values, and/or strategic priorities of the Division that could be brought before Council on behalf of the Division.

Section 4.4. Elections, Succession, Replacement and Removal of Elected Positions

- 4.4.1. Elected individuals shall assume their positions on January 1 of the calendar year after their election and maintain them until their successors are seated. During the period between their election and the assumption of office, elected individuals shall be given the title of [Position name]-designate and shall be invited to Division Board meetings as ex-officio, non-voting, members of extended board.
- 4.4.2. In the case of death, incapacity, resignation or other cause of vacancy in the offices of President-Elect, Secretary, Treasurer, Vice-President, ECP Representative, Student Representative, or Council Representative, the vacant office shall be awarded to the candidate for the position who was, at the time of the most recent past election, the runner-up for the office in question. If the runner-up declines to serve, or is for any other reason, unavailable, the President shall, subject to ratification by the Board of Directors, appoint a successor to serve until the next election for that position. In the case of death, incapacity, resignation or other cause of vacancy in the offices of President, the individual in the Elect position will assume that office and remain in that position until the end of their term as President. In the case of death, incapacity or other cause of vacancy in the offices of Past-

President, the position shall remain vacant until the next term cycle when the current President will become Past President.

- 4.4.3. Any elected individual may be removed from office before the expiration of their term by a two-thirds (2/3) majority vote of the voting members of the Board of Directors if it is determined that the elected individual is not serving the best interests of the Division. Any discussion about removing an elected individual shall be confidential and shall take place in a closed executive session only voting board members are present.

Section 4.5 Dual Roles and Conflict of Interest

An elected member may run for another office in the Division only during the last year of their term of office or when the elected member has retired from the position. The Division's Conflict of Interest policy is specified in the Handbook.

Section 4.6 Appointed Positions – Editors and Functionaries

The Division shall appoint editors for its print and electronic publications and communications channels; chairs for its Standing Committees, Regular Committees, Ad Hoc Committees, and Special Interest Groups, and other such functionaries as required for the operation and programs of the Division.

4.6.1. Editors

a. Newsletter Editor

- i. The Newsletter Editor is a non-voting, ex officio member of the Board of Directors.
- ii. The appointment of the Newsletter Editor shall be for a renewable three-year period;
- iii. The appointment of the Newsletter Editor shall be made upon the recommendation of the VP for Publication and Communication to the President and after the approval of the Board of Directors;
- iv. The duties of the Newsletter Editor are outlined in the Division Handbook and include the usual duties of a newsletter editor.

b. Journal Editor

- i. The Journal Editor is a non-voting, ex officio member of the Board of Directors.
- ii. The Journal Editor of the Division's journal, *International Perspectives in Psychology*, will be selected by individuals recommended by the VP for Publications and Communication, appointed by the President and ratified by Division Board of Directors, working in collaboration with the publisher with which the Division has a contract.
- iii. The Journal Editor's term, normally three years, will also be determined in conjunction with the publisher and Division Board of Directors;

- iv. The Journal Editor's responsibilities are those usually associated with the preparation and publication of a scholarly journal. The Journal Editor's responsibilities to the Division are outlined in the Division Handbook
 - c. Web Editor
 - i. The Web Editor is a non-voting, ex officio member of the Board of Directors, appointed by the President for a 3-year renewable term;
 - ii. The duties of the Web Editor are outlined in the Division Handbook.
 - d. Social Media Editor
 - i. The Social Media Editor is a non-voting, ex officio member of the Board of Directors, appointed by the President for a renewable three-year term;
 - ii. The duties of the Social Media Editor are outlined in the Division Handbook
- 4.6.2 Other publications: as appropriate, the Division may appoint editors for other Division sponsored publications or publication series.
- 4.6.3 Functionaries
- a. Parliamentarian
 - i. The Parliamentarian is appointed by the President for a 1-year term that may be renewed by successive Presidents to a maximum of 5 successive terms.
 - ii. The duties of the Parliamentarian are outlined in the Division 52 Handbook.
 - b. Archivist
 - i. The Archivist is appointed by the President for a 1-year term that may be renewed by successive Presidents for a maximum of 5 successive terms. The duties of the Archivist are outlined in the Division 52 Handbook.
 - c. Federal Advocacy Coordinator
 - i. The Federal Advocacy Coordinator is appointed for a 1-year term that may be renewed by successive Presidents for a maximum of 5 successive terms.
 - ii. The duties of the Federal Advisory Coordinator are outlined in the Division 52 Handbook.
 - d. Division Representative to IPsyNet
 - i. The Division representative to IPsyNet is appointed for a 3-year renewable term.
 - ii. The duties of the Division representative to IPsyNet are specified in the IPsyNet charter and are outlined in the Division Handbook.

ARTICLE V: COMMITTEES of the DIVISION

Section 5.1 Types of Committees

The Committees of the Division shall consist of such Standing Committees as are provided by these Bylaws and such Committees, ad hoc Committees, and Interest Groups as shall be established by the President with the concurrence of the Board of Directors or by the Board of Directors.

Section 5.2 Committee Meetings

All Committee meetings shall be open to all members. In the conduct of Committee business, the Chair of the Committee shall cast a vote only in the case of ties.

Section 5.3 Committee Chair Appointments

- 5.3.1 Except as otherwise provided in these Bylaws, the Chair of a Standing Committee of the Division shall be appointed by the President and ratified by the Board of Directors. The term of service for Standing Committee chairs is three years. Committee members are appointed by the President on recommendations of the Committee Chair or Board of Directors. The Chair and members of Committees shall serve until their successors are appointed and qualified. In the case of a vacancy on a Committee, such a vacancy shall be filled by the President, in consultation with the Committee Chair.
- 5.3.2. Except as otherwise provided in these Bylaws, the President-elect, as soon as possible following the assumption of office, shall renew or appoint a Chair-designate for those positions with upcoming vacancies. Chair-designates shall serve as members of their respective Committees during their year as Chair-designates. Such persons shall become Chairs in the subsequent year.

Section 5.4 Standing Committees

The Standing Committees of the Division shall be:

- 5.4.1 Awards Committee
 - a. The President shall appoint the chair of the Awards committee on ratification of the Board of Directors for a renewable three-year term.
 - b. The Chair may appoint or confirm chairs for each award offered by the Division, with the exception of the Awards for Distinguished Contributions to International Psychology, whose Chair is the Past-President, the ECP Awards for Distinguished Contributions to International Psychology, whose chair is appointed by the ECP Representative to the Board, the Student Research Award, whose chair is appointed by the Student Committee Chair, and the Ursula Gielen Book Award, whose chair is appointed externally to the Division.
 - c. The Chair of the Distinguished Contributions to International Psychology Award subcommittee is the Past President. The committee for this award consists of the Past President, President, President-Elect, and the two

previous past presidents before the current Past President if they are willing and able to serve in this role.

- d. Details of the other award subcommittee chair appointments and award procedures are outlined in the Division Handbook.

5.4.2 Committee on Nominations and Elections

- a. The Chair of the Nominations and Elections Committee shall be the Past President. Members shall include the President, President-Elect, and other members as designated by the President.
- b. No Nominations and Elections Committee member shall stand for Division election while on the committee.
- c. The purview of the Nominations and Elections Committee is to:
 - i. Develop slates of candidates for division elections and coordinate with APA in the conduct of those elections;
 - ii. Develop recommendations and nominations to the slates of other APA governance groups to infuse an international perspective throughout APA.
 - iii. The tasks of the Nominations and Elections Committee are specified in the Division Handbook.

5.4.3 Convention Planning Committees

- a. The Convention Planning Committee includes two co-chairs appointed by the President-Elect during the first half of their term to serve as Co-Chair designees through convention of that year, and then as Convention Co-Chairs for convention of the next year.
- b. The Program Committee shall
 - i. Prepare the program of the annual meeting in coordination with the Convention Committee of the APA and the President of the Division. This includes issuing calls for abstracts for the APA convention program, managing the review process and selection process, and disseminating information about the program to Division members.
 - ii. Develop and issue calls for content for division programs held in addition to the APA convention program.
 - iii. Schedule Division meetings during the period of the APA convention.
 - iv. Schedule Division social events during the APA convention.
 - v. Manage volunteers for Division events during convention
 - vi. Develop and present a budget for Division events during convention

5.4.4. ECP Committee

- a. The ECP Representative to the Board of Directors is ex officio the Chair of the ECP Committee.
- b. The purview of the ECP Committee is to
 - i Provide resources relevant to ECPs to enhance their international perspectives and opportunities;
 - ii Foster a home base for ECPs within the division;
 - iii Provide opportunities to connect with other division members;
 - iv Facilitate ECP leadership and engagement in the division and in APA;
 - v Enhance the visibility of ECPs in the division.
- c. Tasks of the ECP Committee are specified in the Division Handbook.

5.4.5. Fellows Committee

- a. The members of the Fellows committee shall be three Fellows of the Division.
- b. For planning purposes, the term for the Fellows Committee chair shall commence August 31 rather than January 1 of each calendar year.
- c. Duties of the Fellows Committee are further specified in the Division Handbook.

5.4.6 Finance Committee

- a. The elected Division Treasurer is ex officio the Chair of the Finance Committee.
- b. Members shall be the President, Past President, and President-Elect.
- c. The Finance Committee assists in the preparation of the annual budget and reviews and updates financial policies and procedures for the division.
- d. Duties of the Finance Committee are specified in the Division 52 Handbook.

5.4.7 International Committee for Women

- a. The purview of the International Women's Committee is to develop information, resources or initiatives to further the role of women as international psychologists or to further the role of women internationally
- b. The International Committee for Women will identify substantive issues affecting the welfare of women globally and will recommend action to the Division.
- c. Tasks of the International Committee for Women are specified in the Division Handbook

5.4.8 Membership Committee.

- a. The purpose of the membership committee is to promote membership in the Division.
- b. Duties of the committee are outlined in the Division 52 Handbook.
- c. Representatives from the Student, Early Career Professional, and Communication and Publications Committees are encouraged to serve on the Membership Committee.

- 5.4.9 Publications and Communications Committee
- a. The Vice President for Publications and Communication is ex officio Chair of the Publication & Communications Committee.
 - b. The Committee provides oversight and direction for all publication and communication outlets of the Division.
 - c. The committee members shall at least include the Editor of the Division journal, the Editor of the Division newsletter, the Web Editor, and the Social Media Editor.
 - d. Tasks of the Publication and Communications Committee are outlined in the Division Handbook.
- 5.4.10 Student Committee
- a. The Student Representative to the Board of Directors is ex officio Chair of the Student Committee.
 - b. The purview of the Student Committee is to:
 - i. Enhance contact and communication between students and division membership;
 - ii. Enhance student engagement and leadership in the division;
 - iii. Promote the international and professional development of psychologists-in-training;
 - c. Tasks of the Student Committee are specified in the Division Handbook.

Section 5.5 Other Committees and Interest Groups

Other Committees such as those related to specific Division activities and projects, Interest Groups, and Ad Hoc groups are defined in the Division Handbook.

Section 5.6 Ad Hoc Committees and Groups

- 5.6.1. The Board of Directors is empowered to authorize the formation of committees, interest groups and ad hoc committees to accomplish the goals of the Division.
- 5.6.2. Each group shall have a specific charge for a specified period of time and shall be subject to annual review by the Board of Directors.
- 5.6.3. The chair of each committee, interest group, or ad hoc committee shall be presented by the President for approval by the Board of Directors.
- 5.6.4. Unless reviewed and approved for an additional period of time by the Board of Directors, committees, interest groups and ad hoc committees shall terminate at the close of the year in which they were established.

ARTICLE VI: NOMINATIONS AND ELECTIONS

Section 6.1 Nominations

- 6.1.1. The Committee on Nominations and Elections shall be responsible for implementing the policies required for the nomination and election of Division elected positions and Representatives to Council.
- 6.1.2. All aspects of nomination and election will be done in accordance with the provisions of the APA Bylaws, and shall be completed by the dates specified by APA.
- 6.1.3. A nominating ballot shall be distributed by the appropriate deadline of the year prior to the calendar year requiring the election of Division officers.
 - a. All Division members are eligible to nominate people for Division offices. The procedures for this nomination are specified in the Division Handbook.
 - b. The Committee shall tally nominations. Ordinarily two persons shall be nominated for each office at the discretion of the Committee on Nominations and Elections.

Section 6.2 Election Procedures

The elected officials of the Division shall be elected by a vote of Division members. Ballots shall be distributed for an election period of at least one month.

ARTICLE VII: AWARDS

Section 7.1 Purpose of Awards

The Division shall bestow honorifics and other forms of recognition for activities and achievements consistent with the Division mission, vision, and values statements.

Section 7.2 Purpose of Standing Awards Committee

The Standing Committee on Awards shall be constituted to develop, publicize, and gather nominations for Division awards, and submit recommended recipients for ratification by the Board of Directors.

Section 7.3 Presidential Citations

The President may develop and bestow Division citations for activities and services consistent with the Division mission, vision, and values statements.

ARTICLE VIII: PUBLICATIONS AND COMMUNICATION

Section 8.1 Publications

The Division shall publish a newsletter, a journal and other such publications as shall be approved by the Board of Directors. The Division will appoint an editor for each publication.

Section 8.2 Electronic Communications

The Division shall host a website and social media outlets as approved by the Board of Directors. The Division will appoint a Web Editor and an editor for media outlets. The specifics of web and communication procedures are specified in the Division Handbook.

Section 8.3 Additional Publications or Communication Outlets

Should the Board of Directors approve the production of additional publications or communication outlets, the Board of Directors shall also approve the appointment and terms and conditions of appointment for the Editor or Editors of such additional publications.

ARTICLE IX: MEETINGS

Section 9.1 Annual Meeting

The Division shall hold an annual scientific and professional meeting at the time and place of the annual Convention of the APA to present scientific papers and discuss professional matters in international / global psychology. The Division shall coordinate its program with, and shall participate in, the APA programs.

Section 9.2 Membership Meeting

- 9.2.1 At least one Membership Business Meeting of the Division shall be held in conjunction with and in the locality of the APA's annual convention.
- 9.2.2 The President may call other scientific, professional, and/or business meetings of the Division with the concurrence of the Board of Directors.

Section 9.3 Board of Directors Meetings

The Board of Directors will meet at least quarterly, as specified in sections IV – 4.3 and 4.4. The President, with agreement of the Executive Committee, may hold additional meetings of the Board of Directors throughout the year.

ARTICLE X: FINANCES

Section 10.1 Membership assessment

Changes in the assessment of any membership dues or special fees shall be approved by a two-thirds (2/3) vote of the Board of Directors.

Section 10.2 Budget

The Treasurer will present a financial report on year's budget and Division finances to date at each of the Division Board of Directors' quarterly meetings.

Section 10.3 Disbursement of Funds of the Division

10.3.1 Disbursement of funds of the Division shall be made as follows:

- a. The Treasurer shall authorize disbursements.
- b. The Treasurer, with the concurrence of the President, is authorized to reallocate unexpended funds from one category of the approved budget to another, provided that the total expenses for the year are not exceeded.
- c. Once a budget has been approved, disbursements for items not contained in the approved budget but for purposes harmonious with the objectives of the Division may be authorized by a minimum of two-thirds (2/3) vote of the Board of Directors, provided that the total expenses for the year are not exceeded.

10.3.2 All other requests need to be authorized by the Board of Directors.

Section 10.4 Contracts

All contracts and other financial documents, other than checks, necessary to undertake programs approved by the Board of Directors in accordance with these Bylaws shall be executed jointly by the President and the Treasurer.

Section 10.5 Reserves

10.5.1 The Division shall maintain reserve funds. The amount of this reserve shall be maintained at a minimum equivalent to the year's operating budget for the Division.

10.5.2. The Board shall develop mechanisms to review and approve requests to use reserve funds for Division activities.

ARTICLE XI: AMENDMENTS

There are two methods for sending proposed Bylaws Amendments to the members for a vote. (1) The Board of Directors proposes an amendment; or (2) At least 3% of the voting members of the Division propose an amendment. The proposed amendment shall be sent electronically to each voting member to initiate a procedure of online voting. The voting period shall be no less than 14 days and no longer than 30 days. An affirmative vote by a two thirds majority of the votes cast shall be required to ratify the amendment which shall be effective immediately.